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# Preparations Before Arrival

## I. Important Documents

Welcome to Beijing Normal University! Begin your journey of studying in China with us! Please prepare the following documents before your arrival:

- ✓ Valid personal passport with visa (X1 or X2 visa)
- ✓ Admission Notice
- ✓ "Confirmation Form for Study in China" (JW201/202 Form) or Information Form for Foreign Students' Short-term Visit (DQ Form)
- ✓ 2 inches white background ID photos (face clearly visible) (at least 4 copies)
- ✓ Original Copy of Medical Examination Report (if applicable).
- ✓ Those under 18 must provide "Certificate of Guardianship in China"

Please keep the Admission Notice and the Foreigner Physical Examination Form (JW202/201) or the Short-Term Study Student Information Form (DQ Form) issued by the school safe. These are important documents required for your registration, physical examination, and obtaining a residence permit for study purposes after your arrival in China.

## II. Entrance Visas

According to the relevant laws and regulations, International Students must hold an X1 (Exceeding 180 days within China) or X2 (Not exceeding 180 days within China) Study Visa. Other visas will not be accepted during registration.

International students must apply for a Student Visa at a Chinese Embassy (Consulate) within their own respective countries. Please provide admission notice and Confirmation Form for Study in China" (JW201/202 Form) or Information Form for Foreign Students' Short-term Visit (DQ Form) provided by BNU and any other documents as requested by the Embassy (Consulate) for application.

- ✧ The Admission Notice serves as the sole proof of your acceptance by the university. It will be issued in electronic format through the application system used during your application process, after you have been formally admitted.

北京师范大学

Admission Office  
Beijing Normal University  
No. 19 Xijiekouwai Street, Haidian District  
Beijing, P.R.China 100875  
<http://admission-is.bnu.edu.cn>

学号: [REDACTED]

国籍: [REDACTED]

### 录取通知书

我们高兴地通知你，经审查你的申请材料，我校决定录取你为汉语进修生，自2024年09月起至2025年06月到国际中文教育学院学习汉语专业。授课语言为汉语。

如果你自愿遵守中国的法律、法规和学校的校纪、校规，并接受下述录取附加条件，请你持《录取通知书》打印件、《外国留学人员来华确认表》(JW202表)打印件，前往中国大使馆(领事馆)申请来华学习(X1)或(X2)签证，并于2024年09月01日持上述证明到北京师范大学报到，如有变化学校另行通知。

如因故不能按期报到，必须事先征得报到院校同意，否则，将视为自动放弃入学资格。



### Sample of Admission Notice

- ✧ The Confirmation Form for Study in China (JW201/202 Form) or Information Form for Foreign Students' Short-term Visit (DQ Form) has now been digitized. It will be sent to your email address within ten working days after you receive the Admission Notice. Please check your email inbox carefully. If you have any questions regarding the visa application form, you can email [isp@bnu.edu.cn](mailto:isp@bnu.edu.cn) for assistance.

外国留学人员来华签证申请表 Visa Application for Study in China <small>中华人民共和国教育部印制/Printed by the Ministry of Education (MOE) of PRC</small>			
NO.1230000081		接受院校/Host Institution: 北京师范大学	
姓名/Name	姓/Family Name	名/Given Names	
国籍/Nationality:	护照号码/Passport No.	性别/Sex:	婚否/Marital Status:
出生日期: Date of Birth: y. m. d.	出生地点/Place of Birth:		
家庭地址和电话/Home Addr. & Tel.:			
最后学历/Highest Academic Degree Obtained:		职业/Occupation:	
工作单位/Employer Institution Affiliated:			
来华学习专业/Field of Study in China: 工商管理			
学习期限: 自 年 09 月至 2024 年 07 月 Duration: from y. m. to y. m.			
学生类别/Student Status:		注册截止日期/Deadline for Registration:	
硕士研究生		2 年/y. 08 月/m. 31 日/d.	
推荐单位和电话/Reference Tel.:			
在華事务担保人和电话/Guarantor in China & Tel.:			
经费来源/Financial Funding: 奖学金/Scholarship <input checked="" type="checkbox"/> 自费/Self-supporting <input type="checkbox"/> 其他/Other <input type="checkbox"/>			
经济担保人或机构/Financial support will be provided by:			
1. 此表仅限于非政府渠道接受的外国留学人员使用。 2. 请持本表前往中国使(领)馆申请来华学习签证。 3. 请持本表到校注册。 Note: 1. This form is for private and inter-institutional students. 2. Please present this form to apply for student entry visa at the Chinese Embassy or Consulate General. 3. Please present this form to register at the host institution.			

## “Confirmation Form for Study in China” or “Information Form for Foreign Students' Short-term Visit (DQ Form)” Sample

✧ If you need to learn more about the Chinese Embassy or Consulate information in your country and visa application details, you can refer to the following websites:

- Chinese Consulate Service Website: <http://cs.mfa.gov.cn/>
- Ministry of Foreign Affairs of the People's Republic of China: <http://www.fmprc.gov.cn>

### Notes:

✧ The X1 visa is valid for 30 days after entry. Holders of the X1 visa must apply for a residence permit within 30 days of entry, otherwise, staying beyond the visa expiry date will be considered illegal residence. We advise students to plan their travel according to the

academic calendar and avoid arriving too early, as you can only apply for a residence permit after registering according to the school's specified time.

- ✧ The number of entries and the duration of stay allowed after entry are both indicated on the X2 visa. International students holding an X2 visa must remember the duration of their stay after entry and register at the school within the specified time.

### **III. Medical Examination**

Students entering China with an X1 visa must undergo a medical examination for the purpose of obtaining a study residence permit. They can choose to undergo the medical examination in their home country before coming to China, or after arriving in China.

For students entering China with an X2 visa, they do not have to undergo the medical examination if there is no requirements while applying for their visa.

#### **1. Medical Examination in Home Country:**

Before coming to China, bring the 'Foreigner Physical Examination Form' to a hospital in your home country for examination. Complete the required items and have the form signed and stamped by the doctor. After arriving in China, submit the original examination form (including blood

test reports) to the Beijing International Travel Health Care Center of the General Administration of Customs for certification. Upon successful certification, you will receive the medical examination report. If the certification is unsuccessful, you will need to undergo a re-examination at the International Travel Health Care Center.

- ✧ The “Foreigner Physical Examination Form” can be downloaded from the website of the Beijing International Travel Health Care Center of the General Administration of Customs. Click the link to download: “Foreigner Physical Examination Form”;
- ✧ The “Foreigner Physical Examination Form” must be an original copy. Each copy is valid for 6 months and must have a seal of notarization. AIDS, Syphilis, Electrocardiogram and X-ray examination laboratory reports should also be attached to the original form. If you need to make a photocopy, please ensure that it is a double-sided document. Do not photocopy it as two individual pages.

## **2. Medical examination after arriving in China:**

Follow the official WeChat account of the General Administration of Customs International Travel Health Care Center. Click on 'I want to make an appointment' to schedule a medical examination appointment and inquire about the required documents. After a successful appointment, proceed to the designated location for the medical examination at the

scheduled time. For detailed appointment instructions, please refer to the [“Medical Examination Appointment Process”](#). Please refer to the latest notice from the Center for any changes.

### **3. Documents required for Medical Exam and/or Verification**

- ✓ Admission Notice
- ✓ “Confirmation Form for Study in China” (JW202/201 Form)”, or  
“Information Form for Foreign Students' Short-term Visit (DQ Form)”
- ✓ Original or Photocopy of Passport (Passport ID Page + Visa Page +  
Remarks Page)
- ✓ White Background Passport Photos x2
- ✓ Original Medical Examination Report
- ✓ Examination Fee or Verification Fee (actual fee determined by the  
medical examination center)

## **IV. International Students Online Service System**

The university has established an "International Student Online Service System" specifically for international students, which can be used for booking dormitories, paying tuition fees, scheduling airport pickup, updating personal information, etc. It is an important system that students will use frequently during their time at the university.

Upon formal admission, the university will create a system account



for newly enrolled students. After admission, students will receive an email from the university containing the username and password required to log in to the system. For more details, please refer to the "International Student Online Service System Login Instructions". If you encounter any account-related issues, please send an email to [isp@bnu.edu.cn](mailto:isp@bnu.edu.cn) for assistance.

**System login address:** <https://bnu.17gz.org/>

## V. Accommodation Information

### 1. On-Campus Accommodation

If you choose to stay in on-campus apartments, you need to make a reservation in advance. Those who have not made a reservation need to arrange off-campus accommodation by themselves. Due to the limited number of on-campus apartments, the university cannot guarantee on-campus accommodation for all self-funded students.

**Booking Period:** December 15<sup>th</sup>, 2024, 9:00 AM - February 7<sup>th</sup>, 2025, 11:00 PM (Beijing Time)

**Booking Website:** <https://bnu.17gz.org/>

Introduction to various on-campus apartments can be found on the International Student Office website under "Study & Life" - "Dormitory Introduction". Contact information for each apartment is as follows:

Liyun Academy (Third Apartment): +86-10-58805151

Xinsong Apartment: +86-10-58807890

Lan Hui Apartment: +86-10-58806000

❖ Students who have been awarded the Chinese Government Scholarship (full scholarship) and the International Chinese Language Teacher Scholarship (full scholarship), as well as some exchange students exempt from accommodation fees, do not need to make online reservations. They will be arranged to stay in Lan Hui Apartment by the university. Any changes will be notified accordingly.

❖ Starting from February 16<sup>th</sup>, 2025, on-campus apartments will begin to handle check-in procedures for new students for the second semester of the 2024-25 academic year. Students should obtain the "Temporary Accommodation Registration Form" at the apartment front desk after check-in, for registration and visa application.

❖ If arriving early, temporary accommodation can be arranged in nearby hotels:

❖ **Beijing Normal University International Academic Exchange Center (Jingshi Building)**

Phone: +86-10-58802288, Extension: Reservations Department

Address: No. 19 Xueyuan South Road, Haidian District,

Beijing

❖ **Hanting Hotel (Jishuitan Branch, Beijing Normal University)**

Phone: +86-10-85830033

Address: No. 4 Xueyuan South Road, Haidian District, Beijing

❖ **Huayu Holiday Hotel (Beijing Deshengmen)**

Phone: +86-10-82065555

Address: No. 71 Deshengmenwai Street, Xicheng District,  
Beijing

## **2. Off-Campus Accommodation**

If you choose to live off-campus, it is recommended to consult reputable and large-scale housing agencies. When signing a lease agreement, carefully read the contract terms to avoid unnecessary disputes. Once you have confirmed your off-campus address, please make sure to promptly complete the accommodation registration procedures to avoid illegal residence.

If you are staying in an off-campus hotel, please go to the hotel front desk to complete the "Temporary Accommodation Registration Form". If you are renting a private residence, please accompany the landlord to the local police station within 24 hours of check-in to complete the "Temporary Accommodation Registration Form". During the registration process, the landlord needs to bring their household registration, property ownership certificate, rental contract, and ID card, while students need to

bring their valid passport.

The image shows a sample of an Accommodation Registration Form (Table 3). The form is titled '住宿登记表' (Accommodation Registration Form) and '表(三)' (Table 3). It includes fields for personal information, nationality, date of birth, certificate type, certificate number, date of arrival, date of departure, housing status, and address. A red circular stamp is visible over the form, and a vertical text on the right side reads '离京时请将此表交回派出所' (When leaving Beijing, please return this form to the派出所).

住宿登记表 Accommodation Registration Form 表(三)		
英文姓 Surname	英文名 First Name	性别 Sex
中文姓名 Name in Chinese	国籍 Nationality	出生日期 Date of Birth
证件类型 Type of Certificate	证件号码 Certificate No.	签证类别居留证件(JL) Type of Visa
签证有效期 Valid Visa	抵达时间 Date of Arrival	离京时间 Date of Departure
住房种类 Housing Status	住址 Address	

Sample of Accommodation Registration Form

## VI. Payment Guide

Recently, the People's Bank of China released a multilingual guide to introduce various payment services and their usage processes for foreigners in China. For details, please refer to the "[Payment Guide in China](#)". Currently, foreigners in China can use payment methods such as bank cards, mobile payments, cash, opening bank accounts, and digital RMB. According to regulations, China implements quota management for carrying RMB cash in and out of the country, with a limit of up to 20,000 RMB. It is recommended that students exchange a certain amount of RMB before coming to China and prepare 1-2 bank cards that can be used in China to pay for accommodation, meals, transportation, and other living expenses for the first 1-2 months after arrival. When carrying cash, please pay attention to security.

## **VII. Luggage Preparation**

Beijing experiences distinct seasons throughout the year, so it is advisable to bring clothing suitable for all seasons. On-campus apartments provide basic bedding such as blankets and sheets, but personal items such as toothbrushes and slippers need to be prepared by students themselves. Students living off-campus can bring lightweight bedding and toiletries for immediate use upon arrival.

# Arriving at BNU



## I. Arriving on the campus

### 1. Airport Pickup

Airport pickup service is available for new students. Students need to log in to the "International Student Online Service System" (<https://bnu.17gz.org/>) and make a reservation from December 15<sup>th</sup>, 2024 to February 14<sup>th</sup>, 2025. Detailed airport information and available time can be

found in the reservation system.

### 2. Self-Arrival

#### (1) By Taxi

Beijing Normal University (Haidian Campus): No. 19 Xijiekou Outer Street, Haidian District, Beijing

You can provide the above address to the taxi driver to reach the campus. Please ask the taxi driver for a receipt upon arrival.

#### (2) By Airport Bus

Upon arrival at the Capital Airport, you can take the airport bus Princess Tomb Line to "Madian Bridge Station," then transfer to a taxi to reach the campus.

### **(3) By Rail Transit**

**Route 1:** Capital International Airport - Dongzhimen Station (transfer to Metro Line 2) - Jishuitan Station, exit from D, then take a taxi to the campus, or walk to "South of Jishuitan Bridge" Station and take a bus (Routes 22, 47, 88, etc.) and get off at "Tielishizifen" Station to arrive at the east gate of the campus.

**Route 2:** Daxing International Airport - Caoqiao Station (transfer to Metro Line 19) - Beitaipingzhuang Station, exit from A, then take a taxi to the campus, or walk to "North of Beitaiping Bridge" Station and take a bus (Routes 22, 47, 508, 510, etc.) and get off at "Tielishizifen" Station to arrive at the east gate of the campus.

## **II. Accommodation Registration**

According to the "Detailed Rules for the Implementation of the Law of the People's Republic of China on the Administration of Entry and Exit of Foreigners," foreigners must complete temporary accommodation registration within 24 hours after entering China. Those living off-campus should register at the local police station, while those staying in hotels or

on-campus apartments should register at the front desk. Failure to comply with this regulation may result in a warning or a fine imposed by the public security authorities.

### **III.SIM Card Registration**

In China, smartphones have become an essential part of everyday life. Functions such as instant messaging and mobile payments are necessary for daily activities. It is recommended that students obtain a Chinese SIM card after settling in, to ensure smooth communication and convenience during their stay in China. On-campus service point: North side of Lan Hui Apartment near Xiaoxi Gate (China Mobile).

China Unicom: opposite to Xue 12 Building, 2<sup>nd</sup> floor, near Starbucks

China Mobile: north side of Lanhui Apartment, near Minor West Gate

### **IV.Opening a bank account**

#### **1. Required Documents for Account Opening:**

- Valid personal passport
- Admission Notice
- Temporary Accommodation Registration Form



## **2. Bank for Account Opening:**

Bank of China, Beijing Wenhua Yuan Sub-branch, Address: No. 4 Wenhua Yuan North Road, Haidian District, Beijing

Students can also choose other banks near the university to open an account and apply for a UnionPay card.

- ❖ After opening the account, please ask for a customer receipt to register your bank card information.

## **V. Registration**

The registration process must be completed in person by the student and cannot be entrusted to others. Students must pay tuition fees and purchase insurance on or before the registration day; otherwise, the registration process cannot be completed.

If you are unable to register on time due to special circumstances, please contact your department in advance and apply for leave. With approval, you may defer your registration. If you fail to register within two weeks of the registration date without a valid reason, you will be considered to have withdrawn automatically.

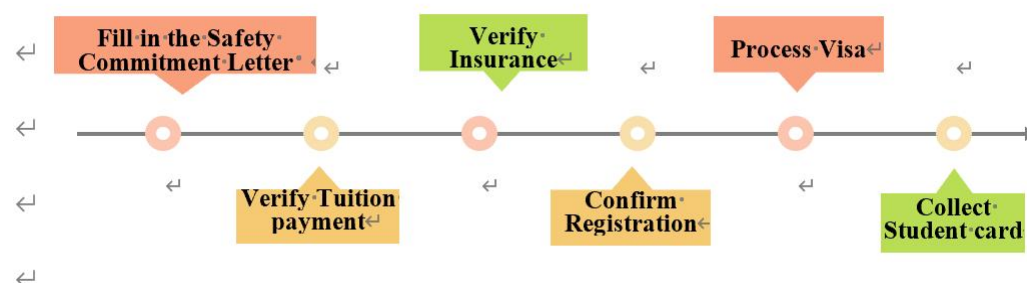
**1. Registration Time for 2024-25 Spring: February 23<sup>rd</sup>, 2025**

**2. Registration Location: International Students Office, Room 9107, 1st Floor, Jingshi Building**

### 3. Required Documents:

- ✓ Valid personal passport
- ✓ Admission Notice
- ✓ JW202/201 Form (“Confirmation Form for Study in China”) or DQ Form (Information Form for Foreign Students' Short-term Visit)
- ✓ Original Temporary Accommodation Registration Form
- ✓ Two passport photos (white background, with student number and Chinese name written on the back of each photo)
- ✓ Valid proof of insurance in China
- ✓ Original medical examination report (in Chinese or English, if available)

### 4. Registration Process:



## VI. Tuition Payment

All new students (except those with scholarships covering tuition fees and tuition-exempt exchange students) must log in to the "International Students Online Service System" (<https://bnu.17gz.org/>) to

pay tuition before registration. Tuition information will be updated gradually based on admission status. If the tuition information is not displayed in the system, please wait patiently and continue to pay attention, generally 1-2 weeks before registration will be updated.

**Payments from outside China:** Supported through VISA or MasterCard credit cards.

**Payments within China:** Supported through Alipay, WeChat Pay, or UnionPay card and online banking.

- ❖ Visit the International Students Office website to view the "International Students Tuition Management Regulations."

## **VII. Medical Insurance**

According to the regulations of the Ministry of Education of the People's Republic of China, all international students must purchase comprehensive medical insurance while in China. All students are required to purchase insurance before registration, and the insurance period must match the validity period of the visa application. Scholarship students' insurance fees will be provided with their living expenses.

- ❖ **Insurance Standards:**

1. Death and accidental disability coverage, with a sum insured of no less than 100,000 RMB.

2. Accidental injury medical coverage, with a sum insured of no less than 20,000 RMB.
3. Hospitalization medical coverage, with a sum insured of no less than 400,000 RMB.
4. Outpatient and emergency medical coverage, with a sum insured of no less than 20,000 RMB.
5. Death posthumous services, with a sum insured of no less than 200,000 RMB.

The insurance service agency must provide claim consultation, medical guidance, and advance payment services for hospitalization and posthumous services.

- ❖ Insurance Fee for Scholarship Students: 400 RMB per semester, 800 RMB per year.
- ❖ Refer to the "Insurance Purchase Example" for the purchase process.
- ❖ Student information will be updated gradually based on admission status. It is recommended to purchase insurance within one week before entering China to avoid the insurance taking effect prematurely when you do not enter China.

## VIII. Visa and Residence Permit

Students entering China with an X1 visa and needing to convert to a residence permit should prepare the original passport, admission notice, “Confirmation Form for Study in China” (JW202/201 Form), Temporary Accommodation Registration Form, photos, and medical examination report. You can choose to apply at the Beijing Public Security Bureau or use a visa agency (service fee required). Details are available on the International Students Office website under "Visa Guide."

- ❖ The first-time conversion of the X1 visa to a residence permit requires a medical examination report. Please refer to the "Medical Examination" section for preparation.

**Please note:** Your passport and visa are your most important identification and proof of legal stay in China. Always be aware of your passport, visa, residence permit, and stay permit expiration dates. Ensure to leave the country or apply for an extension or renewal before the expiration date.

If there are changes to the registration details of your residence permit (purpose of residence, duration of residence, place of issue, passport information, etc.), you must apply for changes at the exit and entry administration department of the public security authority within 10 days of the change.

- ❖ Beijing Public Security Bureau Website: <http://gaj.beijing.gov.cn>

## **IX. BNU Student ID Card**

The "Beijing Normal University Student ID Card" you receive at registration acts as your "electronic ID" during your time at BNU. Please keep it safe. After recharging, the student card can be used for purchases in the canteen and supermarket, for paying internet fees, and for borrowing books from the library.

### **1. Student ID Card Password**

- Initial password: 666666
- If the campus card is lost, you need to go to the Information Network Comprehensive Service Hall with your student ID to report the loss and pay a fee to get a new card.

### **2. Information Network Comprehensive Service Hall**

Location: South entrance, 1st floor, Building 16, Haidian Campus

Office Hours: 8:00—12:30, 14:00—17:00

Service Phone: 58808113

Self-service hotline: 58807474

For details on self-service methods, please visit the school's information network center website: <http://info.bnu.edu.cn>

### **3. Campus Internet Service**

All students can use their student number to access the internet. The

rate is: 30GB of free data per month (reset at the end of the month), 1 RMB/GB for data over 30GB (real-time billing), and free data for online learning platforms (Xuetang Online, China University MOOC, YUKETANG).

The campus internet username is the student number, and the initial password is the 8-digit birthday (yyyymmdd). You can reset your password via the WeChat portal - Information Network Service - Password Reset function (WeChat portal subscription process: <http://weixin.bnu.edu.cn>).

For more information, refer to the "Campus Network-SSL VPN" section on the information network center website: <http://info.bnu.edu.cn>.

## **X. BNU Email**

BNU provides each international student with a free email account. The email will be activated after registration is completed. Log in at <http://mail.bnu.edu.cn> to use your email. If your student number is 202353090001, then your email account is 202353090001, with the default password being bnu@8-digit birthday (bnu@yyyymmdd). You can change the password after logging in.

## **XI. Application for Halal Dining**

If you need to dine at the school's halal canteen, please fill out the "Halal Canteen Dining Application Form" during registration. You will receive an email notification within 1-2 working days. After receiving the email, bring your student ID card to the information network center to update the card status, and you can then dine at the halal canteen.

## **XII. Course Selection**

After registration, students from each department (except students from School of International Chinese Education) can enter the “Teaching Affair Management System” to select courses via School Information Portal (<http://one.bnu.edu.cn>). The username and initial password are your student number. Students of School of International Chinese Education may select courses from the coordinator of the school.

## **XIII. Passport Renewal**

After renewing your passport in China, you must go to the Beijing Public Security Bureau **within 10 days** of receiving your new passport to update the passport number and related visa procedures, otherwise, you will be penalized for illegal residence.



If you change your passport due to a name change, you must bring the new and old passports and the original certificate issued by your home country's household registration department or embassy (the document must be in Chinese and English) to the International Students Office for information updating and registration.

## **XIV. Lost Passport**

In case of a lost passport, immediately report the loss to the police station and then go to the district's Public Security Bureau Exit-Entry Hall to obtain a passport loss certificate. Use this certificate to apply for a new passport at your home country's embassy in China.

Within 10 days of receiving your new passport, you must first complete the accommodation registration, then go to the exit-entry administration to handle the passport and visa procedures, and update the accommodation registration once you obtain the new visa.



# Life in Beijing

## I. About BNU

Beijing Normal University (BNU) is a key University directly under the Ministry of Education. BNU is a renowned University specializing in the fields of Teachers Education, Educational Technology and the Fundamentals of Arts and Science. Beijing Normal University grew out of the Education Department of Imperial University of Peking established in 1902.

Beijing Normal University is comprised of Beijing Campus District and Zhu Hai Campus District. The school has 3 Faculties, 28 Schools, 2 Departments, 10 Research Institutes and 4 Academies. At present, the university has established cooperative ties with about 250 universities and international organizations from more than 40 countries and regions. The official website: <https://www.bnu.edu.cn/>

## II. Academic Calendar

BNU has two semesters, a Spring semester and a Fall Semester. The Fall semester usually starts from September to January of the next year.

The Spring Semester usually from latter half of February to June. Each school year has a long winter and summer breaks.

### **III. Library**

Library at BNU was established in 1902, as a reading room of the Department of Education of Imperial University



of Peking. Currently, BNU Library holds approximately 5.5 million collections of books. Degree students may use their student card to borrow books from the library, while Non-Degree students may apply for book borrowing privileges. Each book can usually be checked out for a maximum of 60 days. Students can also extend it up to a maximum of 100 days. If overdue, students might be fined and punished according to the severity of the situation.

Library Website: <http://www.lib.bnu.edu.cn/>

### **IV. Dining**

The campus hosts many canteens and restaurants of different flavors. Most of which allow for transactions by student ID card. On-campus

canteens include Xin Le Qun, 5<sup>th</sup> Student Canteen, 6<sup>th</sup> Student Canteen, Halal Canteen and so on. Additionally, there are many unique dining options available for everyone to choose from.

## **V. Shopping Malls and Supermarkets**

There are several supermarkets and shopping malls near the school, making it convenient for students to purchase daily necessities.

### **On campus**

Xue Zi Supermarket Business Hours: 7:30 - 23:00

Wu Mei Mart Business Hours: 7:30 - 22:00

### **Off campus**

Feng Lan International Shopping Mall

Address: 32nd Xi Zhi Men North Street

Business Hours: 10: 00 - 22: 00

## **VI. Clubs and Activities**

BNU ISO often host various kind of events and activities for students. For more details about these events, please visit the official website and WeChat official accounts of ISO. Each departments may also hold varies

activities and events. Students are welcome to participate and stay informed.



[Follow BNU ISO WeChat official account to stay updated.](#)

## ❖ International Cultural Festival

The International Cultural Festival will be held in May. It is a stage for students from all over the world to show off cultural identities of each country and promote cultural exchange.





## ❖ Beijing International Students Night

In December, Artistic and Cultural Performance will be held for international students of BNU to show their talents. Through collaborations between Local and International students, Teachers and Students from different faculties. The main aim of this event is for students to make friends all over the world, and to experience the vibes of “International Family” of BNU.



## **VII. Sports Facilities**

The Haidian campus features the Qiujidian Gymnasium and outdoor sports fields. Students can book sports activities and venues through the sports facilities management and reservation system on the information portal. Access to the outdoor sports fields is granted by swiping the student ID card.

## **VIII. Psychological Counseling Service**

Faculty of Psychology's Mental Wellness service center of BNU is located in the 2<sup>nd</sup> floor of Jing Shi Building. They provide students with all sorts of mental well-being support. Please reserve for a session in advance, if you need the service.

Online Reservation Website: <http://mhs.bnu.edu.cn/index.do>

## **IX. Medical Service**

### **On-Campus Clinic**

BNU Campus Health Service Center (School Hospital)

Doctor's Office Telephone: 58805581

Nurse's Office Telephone: 58808223

## Off-Campus Clinic

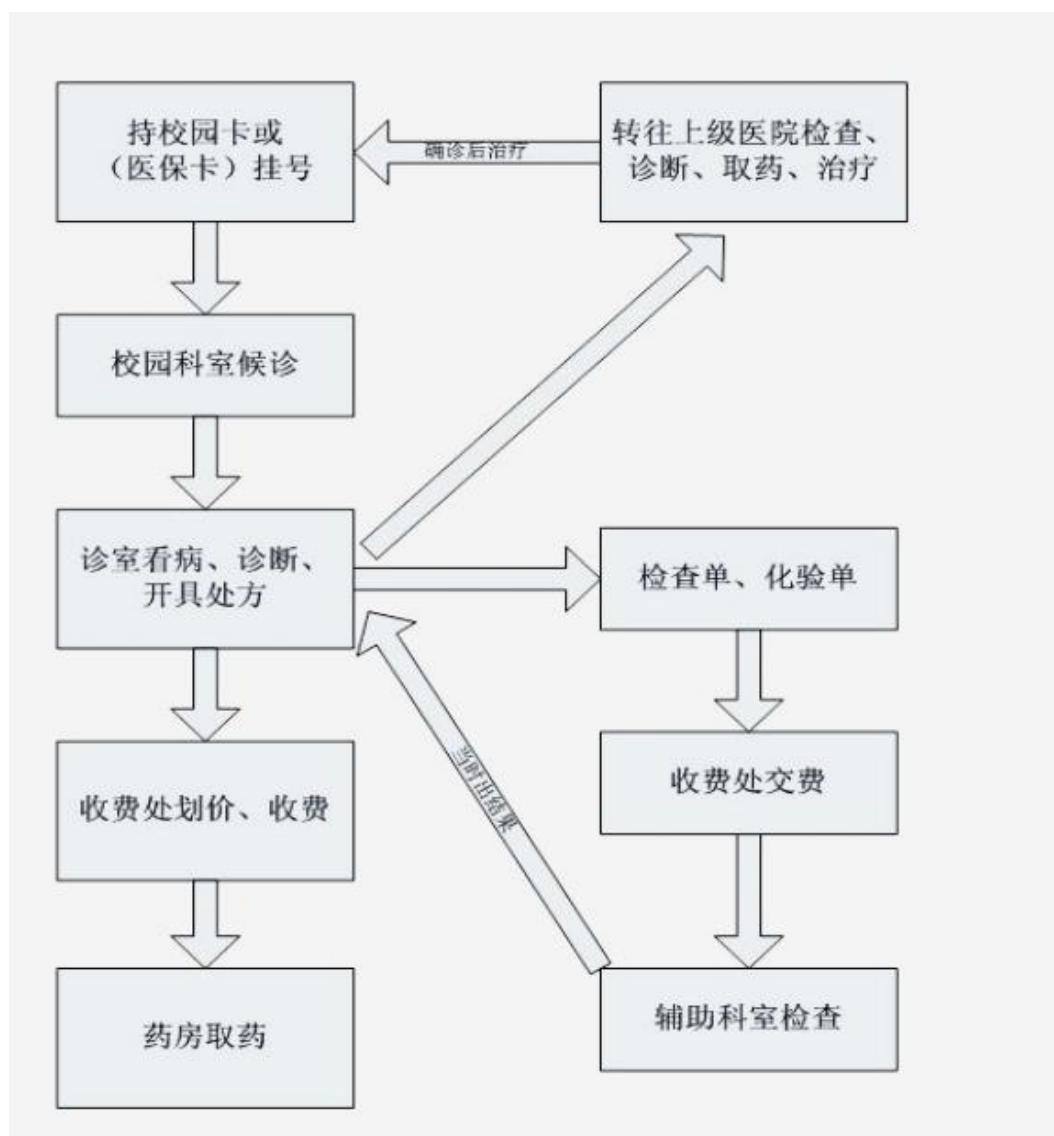
Peking University 3rd Hospital

✧ Address: Beijing, Haidian District, 49th Hua Yuan Bei Lu

✧ Telephone: 82266699

## Guide on How to Receive Medical Care at BNU Campus Health

### Service Center (School Hospital)





## **X. Transportations**

Beijing Normal University is located in the city center, with convenient transportation options. It is recommended to install map apps on your phone to help plan your travel routes. For everyday travel, you can take the bus or subway. The nearby subway stations are Beitaipingzhuang Station (Line 19), Jishuitan Station (Line 2), and Mudanyuan Station (Line 10). Nearby bus stops include Tieshizifen Station, Beijing Normal University Station, Beishida Lukou South Station, and Beijing Normal University South Gate Station.

Beijing taxis charge based on mileage. The base fare is generally 13 RMB for the first 3 kilometers, with an additional charge of 2.3 RMB per kilometer after the initial 3 kilometers. Remember to ask for a receipt when you get off. You can also use ride-hailing apps to call for a car.

For long-distance travel, you can choose to fly or take the train. Beijing has two airports: Capital International Airport and Daxing International Airport. China's railway network is well-developed, and Beijing has many train stations such as Beijing Station, Beijing South Station, and Beijing Chaoyang Station. Please be sure to check the departure station when purchasing your tickets.

Beijing Bus: <https://www.bjbus.com/>

Beijing Subway: <https://bjsubway.com/>

China Railway 12306: <https://www.12306.cn/>

Beijing Capital International Airport: <https://www.bcia.com.cn/>

Beijing Daxing International Airport: <https://www.bdia.com.cn/>



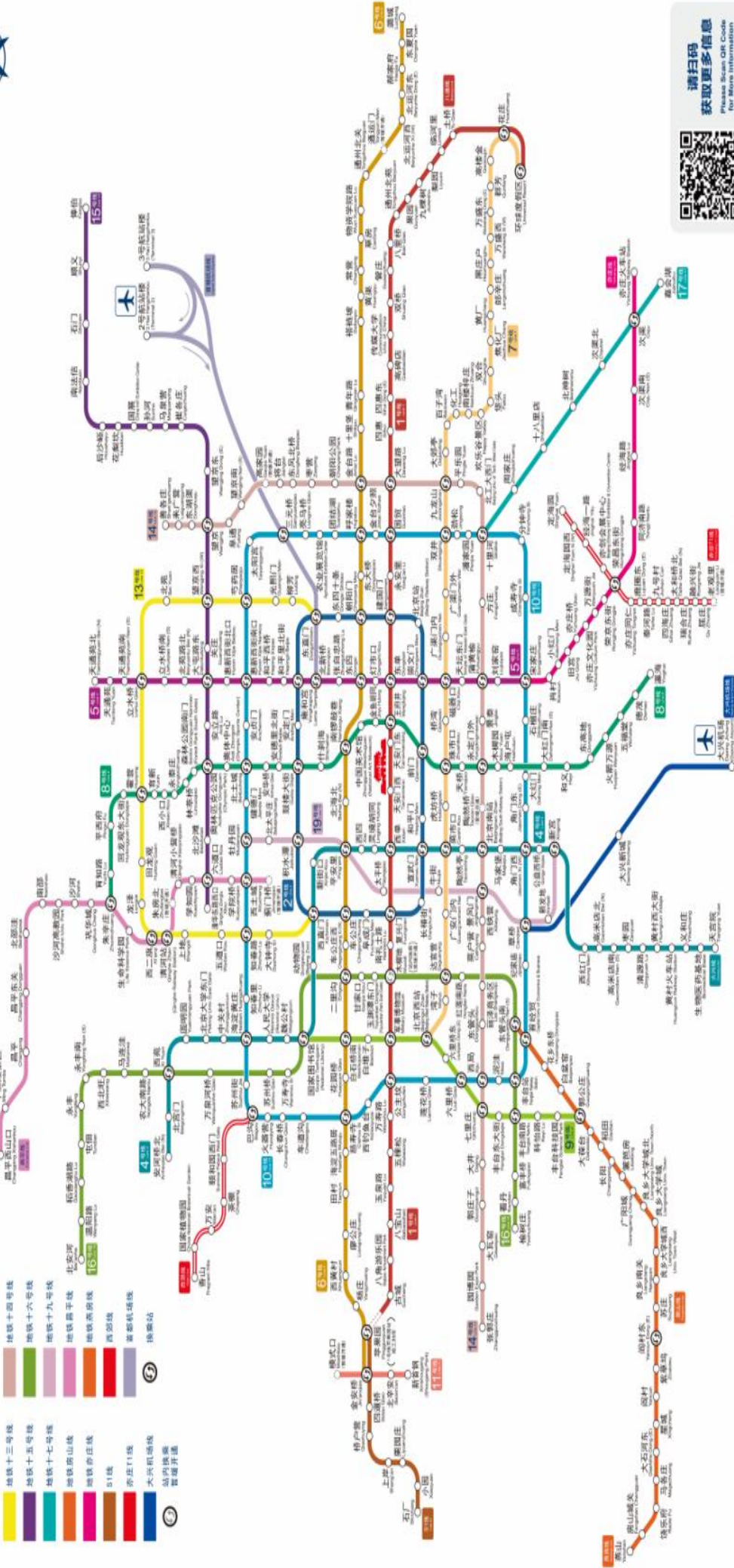
# 北京城市轨道交通线网图

## Beijing Rail Transit Lines

图例

- Legend
- 地铁一号线
  - 地铁八通线
  - 地铁四号线
  - 地铁六号线
  - 地铁九号线
  - 地铁十一号线
  - 地铁十三号线
  - 地铁十五号线
  - 地铁十七号线
  - 地铁昌平线
  - 地铁房山线
  - 地铁密线
  - 51线
  - 亦庄线
  - 大兴机场线
  - 机场快线
  - 首都机场线

- 地铁二号线
- 地铁五号线
- 地铁七号线
- 地铁十号线
- 地铁十四号线
- 地铁十六号线
- 地铁平谷线
- 地铁燕房线
- 西郊线
- 首都机场线
- 换乘站



请扫码  
获取更多信息



12328  
96165

北京地铁服务热线  
Beijing Subway Service Hotline

北京地铁官方网站  
http://www.bjsubway.com

# XI. University Contact Information

- **Office of International Exchange and Cooperation (International Students Office):** Office of International Exchange and Cooperation (International Student Office, ISO): The International Student Office of Beijing Normal University is the comprehensive management and service department of international students' affairs, as well as other foreign-related management and services of international students.

International Students Office: [iso.bnu.edu.cn/](http://iso.bnu.edu.cn/)

Wechat Official Account: BNUIISO

General Matters: [isp@bnu.edu.cn](mailto:isp@bnu.edu.cn)

Undergraduate student management: [benke@bnu.edu.cn](mailto:benke@bnu.edu.cn)

Graduate student management: [yjs@bnu.edu.cn](mailto:yjs@bnu.edu.cn)

Non-degree student management: [chinese@bnu.edu.cn](mailto:chinese@bnu.edu.cn)

Beijing Normal University: <https://www.bnu.edu.cn>

Information Portal: <https://onevpn.bnu.edu.cn>

Office of Academic Affairs: <https://jwb.bnu.edu.cn>

Library: [www.lib.bnu.edu.cn](http://www.lib.bnu.edu.cn)

Information Network Center: <https://info.bnu.edu.cn/>

### Contact Information for Departments

学部院系/School		联系人 /Coordinator	邮箱/Email
经济与工商管理学院	Business School	谢老师	<a href="mailto:xiejia@bnu.edu.cn">xiejia@bnu.edu.cn</a>
		王老师	<a href="mailto:wang-dan@bnu.edu.cn">wang-dan@bnu.edu.cn</a>
文学院	School of Chinese Language and Literature	赵老师	wxyzxr0101@163.com
		李老师	<a href="mailto:lijiahua@bnu.edu.cn">lijiahua@bnu.edu.cn</a>
法学院	School of Law	余老师	<a href="mailto:yuluping@bnu.edu.cn">yuluping@bnu.edu.cn</a>
国际中文教育学院	School of International Chinese Language Education	陆老师	<a href="mailto:ichinese@bnu.edu.cn">ichinese@bnu.edu.cn</a>
		李老师	<a href="mailto:lihuan@bnu.edu.cn">lihuan@bnu.edu.cn</a>
外国语言文学学院	School of Foreign Languages & Literatures	刘老师	<a href="mailto:liuran274@bnu.edu.cn">liuran274@bnu.edu.cn</a>
心理学部	Faculty of Psychology	孙老师	psysunyangliu@bnu.edu.cn
环境学院	School of Environment	金老师	<a href="mailto:envlxs@bnu.edu.cn">envlxs@bnu.edu.cn</a>
人工智能学院	School of Artificial Intelligence	袁老师	xiqu@bnu.edu.cn
哲学学院	College of Philosophy	马老师	<a href="mailto:maziqian@bnu.edu.cn">maziqian@bnu.edu.cn</a>
教育学部	Faculty of Education	方老师	fegraduate@126.com
新闻传播学院	School of Journalism & Communication	曾老师	xiufang@bnu.edu.cn
政府管理学院	School of Government	果老师	guojiabnu@bnu.edu.cn
历史学院	College of History	李老师	bnuliyuan@bnu.edu.cn
艺术与传媒学院	College of Art	刘老师	<a href="mailto:albee3001@163.com">albee3001@163.com</a>

统计学院	School of Statistics	李 老师	<a href="mailto:liyue@bnu.edu.cn">liyue@bnu.edu.cn</a>
社会学院	School of Sociology	林 老师	<a href="mailto:lxl@bnu.edu.cn">lxl@bnu.edu.cn</a>
		王 老师	<a href="mailto:wangke@bnu.edu.cn">wangke@bnu.edu.cn</a>
一带一路学院（北京）	Belt and Road School	李 老师	<a href="mailto:emiso@bnu.edu.cn">emiso@bnu.edu.cn</a>

## **XII. Commonly Used Contacts**

- **Police Emergency Number: 110**
- **Fire Emergency Number: 119**
- **Medical Emergency Number: 120**
- **Traffic Accident Reporting: 122**
- **Campus Hospital Duty Phone: 58805128**
- **Beijing Normal University Security Office 24-hour Emergency**

**Assistance: 58806110, 58808051**

- **Beitaipingzhuang Police Station: 62211011, 62264110, 82588100**
- **Xinsong Apartment: 58807890**
- **Lanhui Apartment: 58806000**
- **Liyun Xueyuan (Third Apartment): 58805151**



## XIII. Academic Calendar

For the latest academic calendar, please refer to the university's website.



### 2023~2024学年 第二学期校历

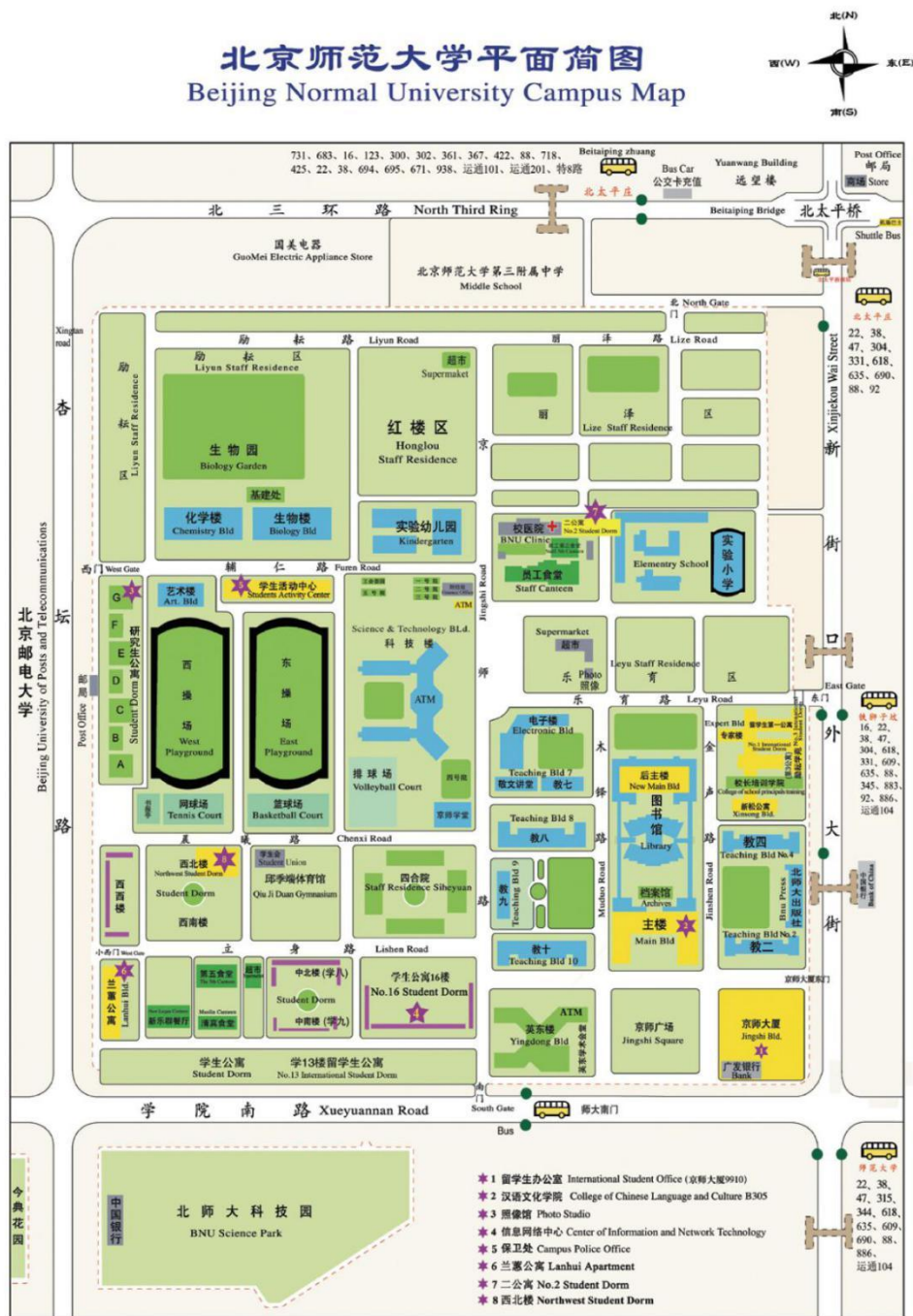
月份	周次	星期一	星期二	星期三	星期四	星期五	星期六	星期日	内 容
2月		12	13	14	15	16	17	18	1. 2月18日全体教师正式上班, 全体学生注册;
	1	19	20	21	22	23	24	25	
	2	26	27	28	29	1	2	3	2. 4月4日至6日清明节放假调休, 共3天, 4月7日(星期日)上班, 上学;
3月	3	4	5	6	7	8	9	10	3. 4月26日至27日举行全校运动会;
	4	11	12	13	14	15	16	17	4. 5月1日至5日劳动节放假调休, 共5天, 4月28日(星期日)、5月11日(星期六)上班、上学;
	5	18	19	20	21	22	23	24	
	6	25	26	27	28	29	30	31	
4月	7	1	2	3	4	5	6	7	5. 6月10日端午节放假, 与周末连休;
	8	8	9	10	11	12	13	14	6. 6月26日举行北京校区本科生、研究生毕业典礼, 6月28日举行珠海校区本科生、研究生毕业典礼;
	9	15	16	17	18	19	20	21	
	10	22	23	24	25	26	27	28	
	11	29	30	1	2	3	4	5	
5月	12	6	7	8	9	10	11	12	7. 6月24日至8月9日为小学期, 各教学单位根据培养要求安排教学活动;
	13	13	14	15	16	17	18	19	8. 7月6日学生放暑假;
	14	20	21	22	23	24	25	26	9. 7月13日为专业学位研究生暑期授课新生报到日;
	15	27	28	29	30	31	1	2	
6月	16	3	4	5	6	7	8	9	10. 7月8日至12日为教师培训与学术交流周, 7月13日起, 教职工放暑假; 学校各管理服务机构、院(系)机关和总务教职工在保证部门工作正常运行的前提下, 合理安排轮休;
	17	10	11	12	13	14	15	16	
	18	17	18	19	20	21	22	23	
	19	24	25	26	27	28	29	30	
7月	20	1	2	3	4	5	6	7	11. 8月26日全体教师正式上班;
	21	8	9	10	11	12	13	14	12. 8月31日为本科生二、三、四年级和研究生二、三年级注册日;
	22	15	16	17	18	19	20	21	
	23	22	23	24	25	26	27	28	
	24	29	30	31	1	2	3	4	13. 9月1日为本科生、研究生新生报到日;
8月	25	5	6	7	8	9	10	11	
	26	12	13	14	15	16	17	18	14. 9月2日举行北京校区本科生、研究生新生开学典礼, 9月5日举行珠海校区本科生、研究生新生开学典礼。
	27	19	20	21	22	23	24	25	
	28	26	27	28	29	30	31	1	
9月	29	2	3	4	5	6	7	8	

法定节假日、双休日 教师假期 学生假期

党委/校长办公室 编制



## XIV. Campus Map



留学生办公室制 2015年5月

Welcome again to Beijing Normal University!

You are about to learn new knowledge and make new friends here. We hope we can all have a valuable study abroad experience together.

Beijing Normal University  
Office of International Exchange and Cooperation  
International Students Office



<https://iso.bnu.edu.cn/>