

# Are You Ready?

Dear students, it is probably the first time for most of you to leave your hometown to study in Beijing. You are likely to meet challenges from many aspects such as communication, diet, social relations, etc. Facing all the problems in this new environment, you may feel tired and stressed out. However, please do believe that the majority of the problems are solvable as long as you make every effort to find appropriate and legal solutions.

In order to make a smooth transition, here is a checklist of things to do:

- Familiarize yourself with the new surroundings: get familiar with BNU campus; remember the location of the places you may frequently visit such as banks, cafeterias, International Students Office, etc;
- Master basic Chinese vocabulary for daily use as soon as possible;
- Grab every opportunity to communicate with student societies and friends in China;
- Make at least one Chinese friend;
- Find a few people who can give you support any time in various areas;
- Remember a few emergency telephone numbers;
- Note a few useful websites.

If you study in China for over six months, here are a few things you can do to make your study experience in China unforgettable:

1. Make at least one Chinese good friend;
2. Learn to cook at least one Chinese dish;
3. Try to learn a Chinese art such as martial art, calligraphy, paper-cut, etc;
4. Watch a Chinese movie;
5. Watch a Chinese opera;
6. Visit a local Chinese family;
7. Experience a Chinese festival;

- 8.Take an excursion with Chinese friends;
- 9.Visit parks at the weekends;
- 10.Go to a karaoke bar with Chinese friends;
- 11.Learn some Chinese proverbs or sayings;
- 12.Taste all kinds of special regional foods.

Dear students, we believe you will adapt to the new environment very soon as long as you learn actively and experience carefully. Please also believe that your experience in China will make your life even more meaningful! We wish you every success with your stay in China!

## Useful Contact Information

### Campus Organization

International Students Office 58807986/58808364 (<http://www.bnulxsh.com>)  
International Student Service Center 58807595  
Graduate School 58808156 <http://graduate.bnu.edu.cn>  
Office of Teaching Affairs 58807991 <http://jwc.bnu.edu.cn>  
Teaching Service Center 58803684 <http://sctl1.bnu.edu.cn>

### Safety and Public Service

#### ●Special service

Fire emergency: 119

Crime emergency: 110

Ambulance: 120

Traffic accident: 122

Local telephone enquiry service: 114

Weather forecast: 12121

#### ●Complaint call

Consumer complaint hotline: 12315

Travel complaint hotline: 65275315

Taxi complaint hotline: 68351150

Theft complaint hotline: 64011327

#### ●Daily life

Beijing bus service: 96166

Taxi reservation: 96103/ 961001

Train ticket reservation: 962586

Plane ticket reservation: 962581

### Useful Websites

Search engines: Baidu-- <http://www.baidu.com>

Google-- <http://www.google.com.hk>

Entertainment: <http://www.dianping.com>

<http://beijing.fantong.com>

Plane ticket reservation: <http://www.qunar.com>

<http://www.yoee.com.cn>

<http://www.airchina.com.cn>

Travel reservation: China International Travel Service Limited

### Chinese Traditional Festivals

Festival Name	Date	Duration
New Year's Day	January 1	3 days
Spring Festival	January 1 in Chinese lunar calendar	7 days
Lantern Festival	January 15 in Chinese lunar calendar	
Tomb-sweeping Day	April 5	3 days
International Labor Day	May 1	3 days
Children's Day	June 1	
Dragon Boat Festival	May 5 in Chinese lunar calendar	3 days
Double Seventh Festival	July 7 in Chinese lunar calendar	
Mid-Autumn Festival	August 15 in Chinese lunar calendar	3 days
Double Ninth Festival	September 9 in Chinese lunar calendar	
National Day	October 1	7 days

# **Living**

## **Accommodation**

Dormitory Buildings: There are 5 dormitory buildings for international students which provide 12 types of rooms:

No.1 International Students' Dormitory Building (Dorm 1): 3 types of rooms: A1.A2.A3

Telephone: 58807642 Fax: 58800567

No.2 International Students' Dormitory Building (Dorm 2): 2 types of rooms: F1.F2

Telephone: 51603096/51603098 Fax: 51603097

No.3 International Students' Dormitory Building (Dorm 3): 3 types of rooms: B1.B2.B3

Telephone: 58805151 Fax: 58800567

Xinsong Apartment Building: 3 types of rooms: C1.C2.C3

Telephone: 58807890              Fax: 58800276

Lanhui Apartment Building: 1 type of rooms

Telephone: 58806000              Fax: 58806223

For more detailed information you can browse:

[http://www.bnulxsh.com/sabroad\\_ruxue\\_zhufang.htm](http://www.bnulxsh.com/sabroad_ruxue_zhufang.htm)

For the comparative list of detailed facilities in dormitories you can browse:

[http://www.bnulxsh.com/sushe\\_comparison.html](http://www.bnulxsh.com/sushe_comparison.html)

### **Changing Dormitories**

You are free to change accommodations among different dormitories and apartments in the first 2 weeks after the prescribed registration time. Please apply at the service desk of your desired apartment. The rooms will be arranged for the applicants based on a first-come, first-served basis. If you change or return rooms after 2 weeks, you should pay the 2-week accommodation fee as compensation.

### **Room Reservation for Returning Students**

Returning students can make reservations for rooms in April and October. International students who wish to live in apartments on campus during the following semester may

go to the service desk of their desired apartment to reserve a bed for the next semester. Those who do not reserve rooms cannot continue to live in apartments on campus.

### **Broad-band Internet Connection**

Broad-band internet connections are available in each apartment building and are accessible in every room. The price and usage is as follows:

Dorm 1 and Lanhui Apartment: 10, 20, and 30 yuan/month with a network flow of 3G, 8G and 15 G respectively; handled in Room A404 of the Science & Technology Building (your Campus Card is needed).

Telephone: 58808113

Dorm 2: 100 yuan/month, handled at the service desk.

Dorm 3 and Xinsong Apartment: 100 yuan/month, handled in the net bar on the 2nd floor of the First International Students Dormitory Building. Telephone: 58807570.

### **Laundry**

Laundry services are available in each apartment building. Lanhui Apartment: You will be charged 70 Yuan (including 15 Yuan of deposit) when applying for the laundry card for the first time, and 50 Yuan for each extension. Each deposit is good for 10 uses.

Other apartment buildings: You will be charged 50 Yuan (including 20 Yuan of deposit) when applying for the laundry card for the first time, and 30 Yuan for each extension. Each deposit is good for ten uses. Cards can be obtained at the service desk of each apartment building.

### **Kitchen**

Each apartment building is provided with public kitchens. Induction cookers and micro-wave oven may be used free of charge at any time.

### **Telephone Card**

Incoming calls are free on room phones. A phone card is necessary for making outgoing calls.

Students in Dorms 1, 2, and 3 and Xinsong Apartment may buy 190201 phone cards at the service desk (room-to-room calls are free in No.1 International Students' Dorm; local calls from C3 rooms in Xinsong Apartment are free). 190201 phone cards are available in denominations of 20, 50, and 100 yuan are sold at the service desk.

Lanhui Apartment: Deposit cards can be bought at the service desk. The cards are available in denominations of 5, 10, 20, and 50 yuan (once purchased, the amount is not refundable). An additional, deposit of 20 yuan is required, refundable upon the card's return.

### **Workout Facilities**

A gym is located on the first floor of Dorm 1. Facilities include dumbbells, barbells, a running machine, and a boating machine. There is a fee of 1 yuan per visit; duration is unlimited. Business hours: 8:00~23:00

Table tennis is set up in the courtyard of Dorm 1, and a badminton court is set up in front of the Friendship Restaurant. These facilities are free for international students. Ping-pong racquets are available for loan by the service desk of Dorm 1. Courts are open from 8:00 to 20:00.

### **Residential Security**

Guest registration: Visiting friends should register their IDs before entering the apartments. Visiting hours: 8:00~23:00

Fire prevention: Open flames such as candles and gas stove, along with high-powered electrical equipment including electric cookers, electro heaters and electric blankets are forbidden.

Theft prevention: Make sure that your door is well locked when leaving your room to protect against financial loss.

### **Residence off Campus**

International students may also reside off campus. If you are to rent a civilian house, you are required to go to the local police station for registration with your landlord within 24 hours after moving in. Your passport and the

landlord's residence booklet are needed for registration. After registration, you will receive a Registration Form of Temporary Residence provided by the local police station. This form is your legal residence certificate and requires safekeeping. When extending your visa, you must submit the Registration Form of Temporary Residence to the Exit-and-Entry Administration Division of the Public Security Bureau. After your visa has been extended, you must extend your Registration Form of Temporary Residence from the affiliated police station timely. Failure to register or extend the Registration Form of Temporary Residence in a timely manner will be regarded as illegal residence, leading to fines or expulsion from the country. In addition, you must submit your personal address and telephone number to the International Students Office. When your personal address and telephone number change, you should notify the Office so that you can continue to be informed of important notices, including reminders of the expiration date of your visa. Despite living off campus, you will still be part of the warm family of BNU.

#### **Hotels on and around BNU Campus**

Jingshi Hotel (Website: <http://www.ciae.bnu.edu.cn> )

Address: Southeast corner of Beijing Normal University

Telephone: 58802288

#### **Jimen Hotel**

Address: 3 Xitucheng Road, Haidian District (Southwest corner of Jimen Bridge)

Telephone: 62012211

#### **Tongchun Gardens**

Address: Across from Beijing Normal University (East gate, across from Runshi Eye Clinic)

Telephone: 62003562

#### **Peony Hotel**

Address: 31 East Huayuan Road, Haidian District

Telephone: 62025544

Yuanwanglou Hotel

Address: 57 Third Ring Road, Haidian District (Northwest corner of Beitaiping Bridge)

Telephone: 62013366

Haowei Mansions

Address: 25 Beitaipingzhuang Road, Haidian District

Telephone: 62014455

#### **A kindly Reminder**

Students who live on campus and intend to move off campus should take the necessary registration procedures in advance, submitting a legal off-campus residence certificate to the Office before vacating their current rooms.

Whether you live on or off campus, when your address changes or the valid period of your Registration Form of Temporary Residence expires, you must apply for a new one in ten days and present it to the Office together with your new phone number in the following three days. At the same time, you should complete the address-change procedure at the Exit-and-Entry Administration Division of the Public Security Bureau with your Registration Form of Temporary Residence. During the period of visa processing, please do not change your living place, otherwise you won't be able to obtain a new visa.

## Food & Beverages

There are many canteens, restaurants and take-out windows on campus offering many different types of food--choose whatever pleases your palate. Campus card can be used in all canteens and restaurants on campus, as well as most take-out windows. For recharging Campus Cards please read the following instructions. When dining off-campus, please be attentive to food and beverage safety. Alcohol with dinner may be fine, but for your health and safety, please do not drink too much. Keep an eye on your personal items and valuables when dining.

### Recharging Campus Cards

If there is not enough money in your card you can recharge at the places and time as follows:

Time/Place	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	Sun.
Faculty's Home		11:00-13:00					
Campus ID Administration Center		09:00-13:00 & 14:00-16:00		09:00-13:00		10:00-13:00	

Note: you can also use the automatic recharging machine in campus canteens, dormitories and teaching buildings to transfer money in your bank account to your campus card. Please note that you must use bank card issued by Bank of China in Beijing and the personal information in your bank account like passport number must be the same as that of your campus card. Before transferring money, you should first have your bank account linked with your campus card (please see the instruction on the machine.) If you have any questions or problems, please contact Campus ID Administration Center at 5880 3007/ 6903 / 6904. Office: 1F, Block B of Postgraduate Dormitory.

### Canteens and restaurants on campus

New Lequn Canteen—east of Lanhui Apartment, 1st through 4th floors

Friendly tips: 1: The canteen takes only Campus Card.

2: Provides breakfast, lunch, and dinner.

3: Chinese students predominate, so this is a good place to practice oral Chinese.

4: Dining hours are 06:30~09:00, 10:30~13:00, 16:30~19:00.

The Fifth Canteen——20 meters east of New Lequn Canteen, northwards

Friendly tips: 1: Mainly Sichuan-flavor dishes, including various snacks and stewed dishes

2: On the 1st and 2nd floors, lunch, supper and nighttime canteen dining is available; the attic offers a buffet dining.

3: Dining hours of the 1st and 2nd floors are 10:30~13:00 and 16:30~21:00. Dining hours of the attic are 09:00~13:30, 15:00~20:30

4: The 1st and 2nd floors accept only Campus Card; in the attic, both cash and Campus Card can be used.

Faculty's Home——50 meters south of the campus hospital

Friendly tips: 1: Breakfast, lunch, and supper canteen and a la carte dining available; low price, good taste.

2: Accepts only Campus Card.

3: Dining hours are 06:30~08:30, 11:00~13:00, 17:00~18:30.

Taste of the Northwest Restaurant ——south of the Fifth Canteen

Friendly tips: 1: Divided into a Moslem Canteen and the Taste of the Northwest Restaurant; the former is exclusively for Moslem students.

2: Offers all kinds of northwest flavors, and features flour dishes.

3: Dining hours of the Moslem Canteen are 07:00~08:20, 10:30~12:40, 16:30~18:30. Dining hours of the Taste of the Northwest

Restaurant are 11:00~13:00, 17:00~19:00.

4: Accepts both Campus Card and cash.

Hollywood——east of the Fifth Canteen

Friendly tips: 1: Offers western foods.

2: Accepts both Campus Card and cash.

3: Tel 58807667

**Lanhui Apartment Restaurant**——1st and 2nd floors of Lanhui Apartment

Friendly tips: 1:Food and beverage services available on the 1st and 2nd floors at 07:30~08:30 (only the 2nd floor), 11:00~13:30 and 16:30~21:00.

2: Campus Card and cashes can both be used to settle account.

**Friendship Restaurant**——beside No.1 International Students Dorm

Friendly tips: 1: Offers both Chinese and Korean dining at 09:00~21:00.

2: Accepts only cash.

3: Tel 58806982

**Yixin Japanese Restaurant**——2nd floor of No.1 International Students Dorm

Friendly tips: 1: Offers Japanese cooking; accepts only cash.

2: Dining hours are 11:00~13:30 and 17:00~21:00.

3: Tel 58809785

**Jitian Snacks**——above Friendship Restaurant

Friendly tips: 1: Offers snacks from different places in China; low prices and a wide selection.

2: Dining hours are 10:00~21:30.

3: Accepts only cash.

4: Tel 58809037

**Buyan Lane**——8th floor of Jingshi Hotel

Friendly tips: 1: Offers Chinese buffet dining. Banquets can be reserved here. Reservation number:58802288~8000.

2: Dining hours are 07:00~09:30,11:00~13:30 and 17:00~20:30.

3: Accepts only cash; card payment is available on the 1st floor of Jingshi Hotel

**Yu Madun Restaurant**—1st and 2nd floors of the south side of Liyun Apartment

Friendly tips: 1: Offers Sichuan and Cantonese cuisine in an upscale environment.

2: Reservations can be made by telephone at 58805221/5225.

3: Dining hours are 09:00~22:30.

4: Accepts both card and cash.

**Jingchaoxuan Food-house**—2nd floor of Jingshi Hotel

Friendly tips: 1: Offers all kinds of Chaozhou-style dishes.

2: Reservations can be made by telephone at 62202929.

3: Dining hours are 11:00~14:00 and 17:00~21:00.

4: Accepts both card and cash.

### **Restaurants around the university**

To the east of BNU

Name	Address	Notes	Telephone
Good-luck Station	200 m north of the East Gate, on the east side of the road	Western-style foods, reasonably authentic pizza	62004439
Origus	Opposite the East Gate	Pizza buffet	62028282/8787
Momiti Japanese Restaurant	15-2 Xinwai Road (100 m north of the East Gate, on the west side of the road)	Authentic Japanese food	62051036
McDonald's	First floor of Liyun Apartment	Fast food	---
Subway	South of the small East Gate; beside Beijing Normal University Press	Sandwich chain store; free delivery on orders over 30 yuan within 2 km	58800116
Qing Feng Steamed Stuffed Bun Shop	Opposite the small East Gate, south of No.2 International Students Dorm	Different types of steamed buns, porridge, traditional Beijing stewed liver	83284636
Taiping Dumpling Restaurant	15-1 Xinwai Road (100 m north of the east gate, on the west side of the road)	Dumplings and stir-fried dishes	62013156

Zhouji Guilin Rice Noodle	100 m north of the east gate, on the west side of the road	Guilin rice noodle	59495950
Shaanxi-flavor Snacks	100 m north of the east gate, on the west side of the road	Northwest-flavor like Shaanxi cold noodle	82029481
Yishou Food	North of the East Gate North of Xiaoxitian Decorated Archway	Harbin-style delicatessen, special red sausage	—

### To the south of BNU

Name	Address	Notes	Telephone
Tianwaitian Duck Restaurant	40 m south of the Jingshi Hotel crossroads	Beijing duck, home-style cooking	62244823
Northeast Home	About 50 m east of the Jingshi Hotel crossroads	Northeastern home-style cooking	62250866
Greenleaf Home-style Cooking	About 200 m west of the South Gate, on the south side of the road	Homestyle cooking, lamb spine hot pot	62277796
Malan Noodles	About 100 m west of the South Gate, on the south side of the road	Hand-pulled noodles, roasted meat. Open 24 hours	63228245
Dazhouguo Porridge Restaurant	South of the crossroads which is to the west of the South Gate, opposite Jindian Garden	Different types of porridge; open 24 hours; free delivery on orders over 20 yuan within 1 km	62261899/ 62270770
Hongzhuangyuan Porridge Restaurant	250 m east of the Jingshi Hotel crossroads, on the south side of the road	Different types of porridge; open 24 hours; delivery service	62056312
Xiangfengge	200 m east of the Jingshi Hotel crossroads, on the south side of the road	Upscale Sichuan cuisine	62053486
New Kowloon	200 m east of the Jingshi Hotel crossroads, on the south side of the road	Sichuan cuisine	82087775/7776

Huangjihuang Three-sauce Pot	200 m east of the Jingshi Hotel crossroads, on the north side of the road	Three-sauce pot	82083740
Mountains and Water Barbecue Restaurant	200 m east of the Jingshi Hotel crossroads, on the south side of the road	Authentic Korean barbecue	62071818
Little Wood Boat	1 Xinkang Street, 200 m east of the Jingshi Hotel crossroads	Home-style cooking	82081122, 82085599
A-duo Miao Sour- soup Fish	200 m east of the Jingshi Hotel crossroads, on the north side of the road	Guizhou style	60128811
Dunhuang Noodles	200 m east of the Jingshi Hotel crossroads, on the north side of the road	Different types of flour dishes	62029995

### To the west of BNU

Name	Address	Notes	Telephone
Beichu Gongshe	About 300 m north of the West Gate	Northwest cuisine	62380138
Flower Harbor Restaurant	North of the big West Gate, on the east side of the road	upscale seafood restaurant	62361656
Fu Wang Ju	North of the West Gate	Hot pot; free beer and plum juice	62029660
Chongqing Dezhuang Hotpot	North of the big West Gate, on the east side of the road	Authentic Chongqing hotpot	62027762
Shiguang Private Kitchen Cuisine	North of the West Gate	Private kitchen cuisine; roast duck	62369918
Sichuan and Hunan Restaurant	North of the West Gate	Sichuan and Hunan cuisine	62021089/ 62021078
Dry Pot Duck	North of the West Gate	Dry pot duck; instant-boiled dishes	82075188/ 88222222
Fengyuan Steamed Bun Shop	North of the big West Gate, opposite Zhongqing Dezhuang Hotpot	Different types of steamed buns; traditional Beijing stewed liver	62368055

## To the north of BNU

Name	Address	Brief introduction	Telephone
Xiang Xiang Restaurant	About 100 meters east of the North Gate	Hunan-style dishes	62381144/ 62357690
Shuangfu Jiayuan	About 100 meters east of the North Gate	Northeast cuisine; ten percent discount for university students	66790047
Fu Kou Ju (Beitaipingzhuang Branch)	West of Beitaipingzhuang crossroads, next to Gome Electrical Appliance	Authentic Beijing-style hot pot	62382412/ 82029131
Qinshengxuan Restaurant (Halal)	West of Beitaipingzhuang crossroads, opposite Beijing Film Academy	halal food; shredded pancake in mutton broth	62025775
KFC	Northwest corner of Beitaipingzhuang crossroads	Fast food	---
Da Cheng Jia	40-7, North 3rd Ring Road, Haidian District	Chinese-style fast food	62041719
Yanhe People Restaurant	West of Beitaipingzhuang crossroads, opposite Beijing Film Academy	Northwest cuisine	62361596
Duck Neck King			82023081
Jiahe Yipin Porridge	600 m west of Beitaipingqiao Bridge, on the south side of the road	Different types of porridge; open 24 hours; free delivery on orders over 20 yuan within 2 km	62363713
Golden Lion and Kylin Restaurant	200 m west of Beitaipingqiao Bridge, on the south side of the road	Henan, Cantonese, Shanghai and Hangzhou cuisine	62021919

## Shopping

### Supermarkets, Shops, Bookstores and Vegetable Markets on Campus

Staff Co-op: between the East Gate and the Sci-Tech building; sells daily use items and food. Operating hours: 08:30-21:30.

Students Supermarket: east of the Fifth Canteen; sells daily use items and food.

Small East Gate Vegetable Market: east of the primary school; sells vegetables and fruit.

### Stores and Supermarkets Near the Campus

Cuiwei Department Store (Mu Dan Yuan Branch)	
Business hours from Sunday to Thursday: 10:00~21:30	Large-size shopping center. A supermarket is on the 1st floor selling commodities and household appliances.
Business hours from Friday to Saturday: 10:00~22:00	
Telephone: 62053045	Take the 22 bus from the East Gate.

Gome Electronics	
Business hours: 09:00~21:00	40 North Third Ring Road. Largescale electronics shopping center. A 20-minute walk from the North Gate.
Telephone: 62072505	

Suning Electronics	
Business hours from Monday to Friday: 09:30~21:00	Large-scale electronics shopping center; north of Beitaiping Bridge,
Weekend business hours: 09:00~21:30	beside Wu-mart; a 20-minute walk from the East Gate to the north
Telephone: 82255558	

Xinhua Department Store	
Business hours: 09:30~22:00	Large-scale shopping center with Wu-mart at the basement; KFC is located on the first floor; south of Jishuitan Bridge crossroads; a 15-minute walk from the East or South Gate to the south
Telephone: 62219999	

Maples International Shopping Center	
Business hours from Monday to Friday: 10:30~21:30	Large-scale shopping center with a supermarket at the basement; KFC and
Weekend business hours: 10:00~21:30	Pizza Hut are located on the first floor; south of Mingguang Bridge; a 15-minute walk from the South Gate to the west and then at Mingguang Bridge to the south
Telephone: 62219999	

## Transportation

### Transportation within Beijing

BNU is located in central Beijing, so transportation is convenient. Buses are available at the school's gates to all points in the city.

East Gate: Tieshizifeng Station: 645, 949, Y104, 304, 16, 331, 826, 22, 618, 626, 810, 849, 38, 47, 919 (inter-zone), 919-S1, 919-S2, 919-S3, 345 express, 635, 939.

The small East Gate: BNU Station: 398, 690, 810, 826

South of the school: BNU Station: 22, 47, 626, 939, Y104, 618, 38

South Gate: BNU Station: 645, 304, 849

North Gate: Beitaipingzhuang Station: This is a nexus on the North 3rd Ring Road, so there is a large range of bus numbers.

### Bus Card

Students who have an ordinary bus card can get a discount of 60 percent. Please go to a sales location to obtain a card. The nearest one is Beitaipingzhuang sales location (west of Yuanwanglou Hotel). Price: 40 yuan (including a 20 yuan deposit) Office hours: 07:00-19:00

### Taxis

Taking taxis is convenient within Beijing's downtown area. Beijing taxis have a base price of 10 yuan for the first 3 km, after which the rate is 2 yuan per km (higher-class vehicles may cost more). Starting from November 25, 2009, passengers have to pay 1 yuan additional as petroleum fee if the taxi drives over 3 km. Ask for a receipt when leaving the vehicle.

### Subway

Beijing's urban subway comprises Line 1, Line 2, Line 4, Line 5, Line 8, Line 10, Line 13, Connection Line 8 (batong) and Airport Express. Line 1 is 30.44 km long and has 25 stations; line 2 measures 23.1 km and stops at 18 stations;

line 4 is 28.177 km long and has 24 stations; line 5 totals 27.6 km and stops at 23 stations; line 8 measures 4.398 km and has 4 stations; line 10 has 22 stations; line 13 is 40.5 km long and has 16 stations; and Connection Line 8 is 18.9 km long and has 13 stations. The station closest to the university is Jishuitan. Website: <http://www.bjsubway.com>

Service hotline: 68340565

### **Railway stations**

Beijing has four railway stations: Beijing Station, Beijing West Station, Beijing North Station and Beijing South Station.

Inquiry office of Beijing Railway Station: 51019999

Inquiry office of Beijing Railway West Station: 51826273

Inquiry office of Beijing Railway North Station: 51866223

Inquiry office of Beijing Railway South Station: 51837262

Ticket-booking hotline of Beijing Railway Bureau: 95105105

Ticket-booking hotline of railway-information station: 962586

### **Capital International Airport**

1: You may go from BNU to the airport by taxi. Beijing taxi has a base price of 10 yuan for the first 3 km, after which the rate is 2 yuan per km. There is an additional 1 yuan petroleum fee. The distance is roughly 35 km, and there is a 10 yuan road toll. The trip takes about 1 hour.

2: There are also civil-aviation buses available. The nearest CA bus station is at the southeast corner of the Beitaipingzhuang crossroads, about 50 meters to the east. The ticket price is 16 yuan.

3: The CA buses run at least once every 30 minutes and depart when full.

4: If you return to Beijing from elsewhere, you may take a taxi or the CA bus. To get back to BNU, take the Capital Airport to Gongzhufen line.

5: The 24-hour service hot lines for CA buses are 64594375 and 64594376.

6: When routes, stations, and times are adjusted, the information issued by the Capital Airport is authoritative.

## Banks and Post Offices

### Banks

Notes: 1: The Renminbi (abbreviated RMB) is the only valid currency in China. The basic unit of RMB is yuan, which is divided into jiao and fen. There are 13 denominations of RMB: 100, 50, 20, 10, 5, 2, and 1 yuan, 5, 2, and 1 jiao, and 5, 2, and 1 fen. Coins are denominated in 1 yuan, 5, and 1 jiao, and 5, 2, and 1 fen.

2: To avoid financial loss, please do not exchange currency on the streets with strangers.

3: Passports are needed when conducting most bank business.

Surrounding the university are the Bank of China, the Industrial and Commercial Bank of China, the Agricultural Bank of China, and the Construction Bank of China, all of which can conduct deposits, withdrawals, and exchanges between RMB and foreign currencies (traveler's checks included).

Bank of China——client-service telephone of Bank of China: 95566

Website: <http://www.bank-of-china.com/>

Branch 1 near BNU——Beitaipingzhuang branch: opposite the small East Gate, beside No.2 International Students Dorm.

Information telephone: 51603293

Business hours: 09:00~17:00 (Monday to Friday) 10:00~16:00 (Saturday and Sunday) 24-hour ATM provided

Convertible currencies: all currencies except for IDR (Indonesian Rupiah).

Attention: Foreign-exchange business of more than 5,000 dollars needs Reservation with the bank. Reservation telephone: 5880-2907.

Branch 2 near BNU——Wenhui Garden Branch: opposite Kingdom Garden near the South Gate of the University.

Information telephone: 6227-6865

Business hours: 09:00~17:00 (Monday to Friday) 10:00~16:00  
(Saturday and Sunday). 24-hour ATM provided.

Convertible currencies: All currencies except for Thai Baht.

Industrial and Commercial Bank Of China

Client-service telephone: 95588; website: <http://www.icbc.com.cn/>

Branch near BNU——Xiaoxitian Branch: 200 meters south from the Jingshi Hotel crossroads, east side.

Note: Only RMB business is available at this bank.

Agricultural Bank of China

Client service telephone: 95599; Website: <http://www.abchina.com/>

Branch near BNU——Xinwai Branch, opposite the East Gate Information number: 62027318. Business hours: 09:00~17:00 (no service available on Saturday or Sunday)

Convertible currencies: USD, Euro, GBP, yen, Hongkong dollar.

Construction Bank of China

Client-service telephone: 95533; Website: <http://www.ccb.com>

Branch 1 near BNU——Xiaoxitian Savings Bank: opposite Kingdom Garden near the South Gate

Information number: 62273182. Business hours: 09:00~17:00

Convertible currencies: USD, Euro, GBP

Branch 2 near BNU——Beitaipingzhuang Savings Bank: 200 meters from the East Gate (northward), east side.

Information number: 62048779. Business hours: 09:00~17:00

Convertible currencies: USD, Euro, GBP, yen, Hong Kong dollar.

Guangdong Development Bank

Client-service telephone: 95508; Website: <http://www.gdb.com.cn>

Branch near BNU——Xinwai Branch 62200221

Convertible currencies: dollar, pound, Hong Kong dollar,

Swedish Franc, yen, CAD, Australian dollar, Euro

Note: A passport is required when converting currency.  
People withdrawing more than 50,000 yuan must make prior notification at 62202685.

Business hours: Monday-Friday, 9:00-17:30, Saturday, Sunday, 09:30-17:00.

ATM: There are several ATMs on campus which can be used to withdraw RMB. They are located in the hall of the Science & Technology Building, in the hall of the first floor of the Yingdong Building, at the East Gate of the University (Minsheng Bank), on the first floor of Jingshi Hotel (Guangdong Development Bank).

If you wish to look up other banks, you may call the following numbers at your leisure:

Bank of Communications	95559
Shanghai Development Bank	95528
Citic:	95558
Beijing Rural Commercial Bank	96198
China Merchants Bank	95555
Shenzhen Development Bank	95501
Bank of Beijing	96169
China UnionPay (Beijing)	95516
Huaxia Bank	95577
China Everbright	95595
Industrial Bank	95516
China Minsheng	95568
Beijing Post Savings	11185

## Post offices

On-campus Post Office: BNU post office.

Telephone: 58806172

Business hours: 9:30~17:00 (Closed Sundays, holiday hours: 10:00-16:00)

Friendly tip: When picking up posts, you are required to show your valid passport. if you have no passport, an documentation from the Office is necessary.

Post offices near campus: Beitaipingzhuang Post office.

Telephone: 62011840

Business hours: 08:30~18:00, no break at noon.

Friendly tip: when picking up posts, you are required to show your valid passport. if you have no passport, entrust someone with a passport to pick up your post with documentation issued by the Office.

Xiaoxitian Post Office (opposite Jingshi Hotel)

Telephone: 62216143

Business hours: 09:30~17:00 (closed on Saturdays and Sundays)

Friendly tip: parcel posts cannot be picked up here.

# Medical treatment and Insurance

## Medical treatment

### Hospitals on Campus

BNU hospital: an appointed hospital for medical treatments of students with full scholarship offered by Chinese government; located to the north of the Faculty's Home on campus.

### Hospitals off Campus

The Third Hospital of Peking University: 49 North Huayuan Road, Haidian District. The 331 bus goes directly there from the East Gate.

Information number: 82266699 service from Monday to Friday: 08:00~12:00, 13:30~17:00. Saturday: 08:00~12:00. An appointed hospital for medical treatments of students with full scholarship offered by Chinese government; but a transformation form issued by the hospital on campus is needed.

Website: <http://www.bysy.edu.cn/>.

PLA General Hospital of the Second Artillery: southeast corner of Jingshi Hotel.

Information number: 82029294, service from Monday to Friday: 08:00-12:00, 14:00-17:00.

### Sino-Japanese Friendship Hospital

The Sino-Japanese Friendship Hospital was established by the governments of the countries of China and Japan as a modern, full-service hospital on 23 October, 1984. The hospital is located on East Yinghua Road in Hepingli, Chaoyang District. It occupies an area of 9.7 hectares, and has floor space of 110,000 square meters at present. It contains 1315 in-patient beds and 53 surgical beds. Attached to the hospital is the Sino-Japanese Friendship

Medical Institute and Training Center. The hospital focuses on diagnosing difficult illnesses and treating life-threatening conditions. It fuses Chinese and Western medicine, and combines treatment, education, research, recovery, and prevention into one system. Website: <http://www.zryhy.com.cn/>

Telephone of International Medical Department: 64222952

### **Pharmacies**

Opposite the East Gate: Beijing Deweizhi Pharmacy.

Discounts are available upon application for a VIP card.

Information number: 62022268; Business hours: 07:30-21:30.

A night window is also available.

## Insurance

In accordance with regulations from China's Ministry of Education and the Beijing City Education Committee, international students are required to present English or Chinese proof of insurance (originals or notarized copies) at registration time (documentation in other languages is not accepted), demonstrating that the insured individual, during time spent studying at Beijing Normal University, possess at least a 400,000 RMB worth individual maximum amount of compensation (or the equivalent in foreign currency) for overseas medical care and accidental injury. Students who are unable to provide proof will not be accepted as international students at Beijing Normal University.

As recommended by the China Ministry of Education, students may also purchase international student insurance from China Ping'an Insurance Co, (Students studying for one semester pay a premium of 300 RMB; students studying for one year pay a premium of 600 RMB. The insurance covers hospital fees for clinic emergency treatment, clinic operation, hospitalization expenses as well as other accidental injury. For information on compensation and other issues, please refer to The Brief Introduction to Insurance for International Students in China or visit [www.lxbx.net](http://www.lxbx.net).

# Amusements

Activities organized by Office of International  
Visiting Scholars & Students' Affairs

## **Monthly Attractions**

Long-term international students are entitled to take part in entertainment or tourism activities once a month. For specific dates, please refer to the monthly messages for international students.

Website: <http://www.bnulxsh.com>

## **Winter break travel**

For each winter vacation, the Office arranges an outing for students. The journey is arranged on the weekend after the autumn semester, and students who on full Chinese government scholarships are granted discounts. For detailed information, please browse the notices on the website or refer to the December Newsletter for international students.

## **Language practice**

To strengthen communication between Chinese and international students and to promote international students' familiarity with Chinese society, we arrange interactions between Chinese and international students, such as "language practice" and other activities, so that international students can dive into Chinese business and the countryside to receive a fuller picture of Chinese society. The language practice is usually planned for the end of April. Please check your email box to obtain timely information.

## Entertainment

To enjoy your life studying abroad and to get a sense of Chinese culture, you should not miss the museums, clubs, cinemas and bars in Beijing. But you do not want to waste time and return empty-handed if you are ignorant as to the locations and curtain times of those nearby cinemas, opera houses, clubs, theaters, and museums. You can call ahead to avoid disappointing circumstances.

### Tea houses, cafe and bars around campus

Name	Address	Notes	Phone
Sculpting in Time Cafe	opposite the South Gate	Coffee, wireless Internet connection	62237224
Qingxinquan Tea Art	200 m west of the South gate, on the south side	Tea art	62276623
Mingxiang Tea House	200 m west of the South gate, on the south side	Teahouse	62234805
Aidi Water Bar	Opposite the East Gate	Water bar, open 24 hours, 18 yuan/person	82089797
Tike Street Cafe	North of the small East Gate	Sub-branch of 12 Oak Coffee	58805226
12 Oak Coffee	1st floor of Liyun Apartment	Café, wireless Internet connection	—
Bishuige Tea House	Opposite the East Gate	Water bar, open 24 hours, 18 yuan/person	62010507
Fulaixuan Cafe	50 m north of the East Gate, east side	Coffee house, wireless Internet connection	62076561
UBC Coffee, Dewai branch	1 Xinkang Street (300 m east of the Jingshi Hotel crossroads)	Cafe	82029941
Aidebao Western Food and Coffee	15-3 Xinjiekouwai Street (north of the East Gate)	Western food, coffee	62358887

### Bake & cake houses around the campus

Name	Address	Telephone
Daoxiangcun	Opposite the East Gate	84043305
Golden Phoenix	North of the East Gate	13301173123
	West of the North Gate	62354106
Weiduomei	200 m west of the Beitaipingzhuang crossroads, north side	62015901
Holliland	South of the Jingshi Hotel crossroads, east side	62377159
Honey Puff	South of Xiaoxitian decorated archway	-----

### Bars in Beijing

In Beijing, bars are concentrated into 4 districts:

Sanlitun Bar Oblique Street, Chaoyang District

Shichahai and Ping'an Street

Wang Jing

Xingba Road east of the Yansha Bridge

### Cinemas around the campus

Friendly tips: 1: For descriptions of new films you can consult web pages of Xinyinglian online (<http://nfa.mtime.com/>) or Xingmei online (<http://www.xmmovie.com>).

2: Prices: For major films, the standard ticket price is noted as  
¥ ¥ less than 30 Yuan; ¥ 30-50 Yuan; ¥ ¥ ¥ more than 50 Yuan

Cinemas	Address	Phone	Time	Conditions	Price
<b>Dongcheng District</b>					
Dahua Cinema	82 North Dongdan Street	65274420	09:40-22:00	4 show halls	¥ ¥ ¥
Dongcheng Library Cinema	85 East Jiaodaokou Street	64042764	13:00-19:45	Large hall	¥ ¥
Star City	Basement of Oriental Plaza, 1 East Chang'an Avenue	85185399	09:00-22:00	5 show halls 1 luxury hall	¥ ¥ ¥

Xindong'an Cinema	5th floor of Dong'an Market, Wangfujing	65281838			
Dongsi Workers' Cultural Theater	46 Fulongsit Street	64031596	09:00-20:30	Large hall/ small hall/ luxury hall	¥ ¥ ¥
<b>Xicheng District</b>					
Beijing Youth Palace Theater	68 Nanxiao Jie, Xizhimen	66152241	09:00-20:10	Large hall/ Small hall	¥ ¥
Geology Hall	30 Yangrou Hutong, Xisi	66168376	09:30-20:20	Large hall/ middle hall/ small hall/ VIP room	¥ ¥
Honglou Cinema	156, Xi'anmen Street	66051908	09:00-21:00	Large hall/ small hall/ TV hall/ double compartment	¥ ¥ ¥
Shengli Cinema	55 East Xisi Street	66160370	09:30-20:40	Large hall/ small hall	¥ ¥ ¥
Capital Times Cinema	Basement of Capital Times Square, 88 West Chang'an Avenue	83913645	09:30-21:30	4 show halls	¥ ¥ ¥
Xicheng Workers' Cultural Theater	24 South Yuetan Street	68583461	09:00-21:15	Large hall/ small hall	¥ ¥ ¥
Xinjiekou Cinema	69 Xizhimennei Street	62252767	10:30-22:00	Lreat hall/ luxury hall	¥ ¥ ¥
<b>Haidian District</b>					
Guo'an Drama Theater	Jia-16 East Huayuan Road	62026328	09:00-22:00	Lreat hall/ small hall	¥ ¥
National Library Music Hall	33 South Zhongguancun Street	88545731	08:30-21:20	Large hall/ small hall	¥ ¥ ¥
Haidian Cinema	28 Zhongguancun Street	62558026	14:00-21:30	Large hall/ small hall	¥ ¥
Huaxing International Film City	44 South Shuangyushu Science Academy Road	82111570	10:00-morning	4 large halls/1 luxury hall	¥ ¥ ¥
Wudaokou Workers' Club Cinema	23 Chengfu Road	62316688	per film	Large hall/ small hall	¥ ¥
China Cinema	25 Xinjiekouwai Street	62254488-4299	to 21:10 (closed M-F mornings)	Large hall/ small hall	¥ ¥ ¥

Megabox	3rd floor of La Vita, Zhongguancun Plaza Shopping Mall, Haidian District	59863777	09:00-midnight	Large hall/small hall	¥ ¥ ¥
<b>Chao Yang District</b>					
Beijing Theater	Building 10, Block 3, Anhui Beili	64911228	13:00-20:00	Large hall/small hall	¥ ¥ ¥
Chaoyang Theater	36, North Dongsanhuan Road	65068116	16:00-22:00	Luxury hall/standard hall	¥ ¥ ¥
Chaoyang Cultural Museum	17 Jintai Road, Xiaozhuang, outside Chaoyangmen	85993958	08:30-21:00	Large hall/small hall	¥ ¥ ¥
UME (Anzhen branch)	Global Trade Center, west of Anzhen Bridge	58257733 -125	10:00-midnight	Large hall/small hall	¥ ¥ ¥
Hongxia Cinema	13 Hongxia Road, Jiuxian Bridge	64371383	14:30-19:30	Large hall	¥
Hujialou Cinema	Courtyard of Xiaoxinzhuang Street	65931765	10:00-20:00	Large hall/compart-ment	¥ ¥ ¥
Jinsong Cinema	Building 404, Middle Jinsong Street	67782727	09:00-22:45	Large hall/compart-ment	¥ ¥ ¥
Chinese Puppet Theater	Jia-1, Anhua xili	64254849	14:00-20:40	Great hall/small hall	
Ziguang Cinema	10, Chaoyangmenwai Street	65022006	09:30-20:35	Large hall	¥ ¥
<b>Xuanwu District</b>					
Daguanlou Widescreen Cinema	No 36, Da Zha Lan Street	63030551	09:30-20:30	Large hall	¥ ¥ ¥
China Film Entertainment Palace	85 Tianqian Market	63034485	09:00-21:30	Large hall/small hall/compartment	¥ ¥ ¥

## Theaters in Beijing

### Peking Opera

Chang'an Grand Theater  
Address: 7 Jiannei Street  
Telephone: 65101309

Liyuan Drama Theater  
Address: 1st floor of Qianmen Restaurant  
Telephone: 63016688-8860

### Huguang Guildhall

Address: 3 Hufangqiao Road, Xuanwu  
Telephone: 63518284

### Renmin drama theater

Address: 74 Huguosi Road, Xicheng  
Telephone: 66181634

### Folk arts

Laoshe Tea House

Address: 3 West Qianmen Street

Telephone: 63036830

Tianqiao Lerong Garden

Address: No 113, Tianqiao

Telephone: 63040617

### Acrobatics

Chaoyang Drama Theater

Address: 36, North Dongsanhuan Road

Telephone: 65072421

### Song & dance

Poly Theater

Address: 14 South Dongzhimen

South Street

Telephone: 65001188-5682/5127

Century Theater

Address: 21st Century Hotel, 40

Liangmaqiao Road, Chaoyang

Telephone: 64683311

Beijing Theater

Address: Building 10, block 3, Anhuili,

Chaoyang

Telephone: 64911228

Beijing Exhibition Theater

Address: 135,Xizhimenwai Street

Telephone: 68354455

Workers' Gymnasium

Address: Sanlitun, Chaoyangmenwai

Street

Telephone: 65016655

Capital Gymnasium

Address: 54, Baishiqiao Road, Haidian

Telephone: 88318421

### Puppets

Chinese Puppetry Theater

Address: Jia-1, Anhua Xili

Telephone: 64254847

### Symphony

Beijing Music Hall

Address: 1 North Xinhua Street

Telephone: 66055812

Zhongshan Music Hall

Address: Zhongshan Park, 4 Zhonghua

Road, Dongcheng

Telephone: 65598285

### Drama

Capital Theater

Address: 22 Wangfujing Street

Telephone: 65249847

Chinese Children's Art Theater

Address: 64 Dong'anmen Street

Telephone: 65134121

Central Academy of Drama Experimental Theater

Address: 39 Dongmianhua Hutong, Jiaodaokou, Dongcheng

Telephone: 64017894

### Comprehensive

National Centre for the Performing Arts

Address: 2 west Chang'an Avenue, Xicheng  
Telephone: 66550000

## **Museums in Beijing**

The Palace Museum

**Features:** This imperial palace from the Ming and Qing dynasties was originally called the Forbidden City and is currently China's largest and most complete complex of ancient architecture.

**Hours:** April 1-October 31: 08:30~17:00 (Last entry: 16:10; last tickets are sold at 16:00)

November 1-March 31: 08:30~16:30 (Last entry: 15:40; last tickets are sold at 15:30)

**Admission:** April 1-October 31: 60 yuan; November 1-March 31: 40 yuan

The Treasure Gallery: additional 10 yuan

The Hall of Clocks: additional 10 yuan 20 yuan for students

**Location:** 4 Jingshan Qianjie, Dongcheng District

**Transportation:** Bus routes Special 1, 1, 2, 4, 5, 10, 20, 22, 37, 52, 54, 120, 726, 728, 802 and 826 to Tian'anmen Station or Zhongshan Park Station; subway line 1 to Tian'anmen East or West Station.

**Telephone:** 85111576/85111567

**Website:** <http://www.dpm.org.cn/index12801024.html>

Chinese History Museum

**Features:** The primary duty of this national museum is to collect important historical artifacts. The exhibitions in the museum represent a general Chinese history from the Yuanmou ape-man of 1.7 million years ago to the foundation of Republic of China in 1912.

**Hours:** 08:30~16:30 (closed on Mondays)

**Admission:** 30 yuan

**Location:** East side of Tian'anmen Square

**Transportation:** Bus routes 1, 2, 4, 20, 10, 120, 54, 57, 802 and Special 4 go direct.

**Telephone:** 65128901

**Website:** <http://www.chnmuseum.cn/>

### Capital Museum

Features: This is a local museum run by the national government, and features general subject matter. It is located in the Confucian Temple on Guozijian Street in Dongcheng. The museum, contains nearly 200,000 precious artifacts excavated from in the Beijing area or handed down through the ages. Cultural relics include stone objects, bronzes, ceramics, paintings and calligraphy, jade articles, ancient money, stone inscriptions, the four treasures of the study (writing brush, ink stick, ink slab, and paper) and crafts.

Hours: 09:00-17:00 (last entry: 16:00; closed on Mondays)

Admission: free

Reservation: reserve online or by telephone at least one day beforehand; collect the ticket with valid certificate before 16:00 of the visiting day

Location: 16 Fuxingmen Outer Street, Xicheng District

Transportation: Bus routes 1, 4, 52 to Gonghui Dalou Station, 37 to Sanlihe Donglu Nankou Station, 650, 45, 26, 727, 717 and 937 to Baiyun Road Station

Telephone: 63370491/63370492, 63393339 (reservation)

Website: <http://www.capitalmuseum.org.cn/>

### Beijing Natural History Museum

Features: This comprehensive museum of natural science comprises four basic exhibitions and a dinosaur exhibit.

Hours: 09:00~17:00 (Tuesday to Sunday; last entry: 16:00)

Admission: free

Reservation: reserve online or by telephone (67027702; 09:00~16:00 Tuesday to Sunday) one day beforehand; collect the ticket with valid certificate before 16:00 of the visiting day  
(Collecting time: 09:00-16:00 Tuesday to Sunday)

Location: 126 South Tianqiao Street, Chongwen.

Transportation: Bus routes 2, 17, 20, 25, 35, 105, 106, or 110 to Tianqiao station.

Telephone: 67024431,67027702 (reservation)

Website: <http://www.bmnh.org.cn/>

### Beijing Planning Exhibition Hall

**Features:** This Hall introduces the rich history of Beijing, presents the great achievements of contemporary city planning and construction, and shows the bright future of the development of Beijing.

**Hours:** 09:00~17:00 (closed on Mondays)

**Admission:** Exhibition Hall: 30 yuan; Multimedia Theatre: 10 yuan

**Location:** 20 Qianmen East Street, Chongwen District

**Transportation:** Bus routes 744, 9, 821, 729, 110, 703, 808, Special 2 and 848 to Qianmen Station; subway line 2 to Qianmen Station

**Telephone:** 67024559

**Website:** <http://www.bjghzl.com.cn/>

**Beijing Museum of Ancient Architecture**

**Features:** This museum is primarily engaged in the collection, safekeeping, investigation and exhibition of ancient Chinese architecture, its history, culture, and techniques.

**Hours:** 09:00~16:00 (closed on Mondays)

**Admission:** 15 yuan

**Location:** 21 Dongjing Road, Xiannongtan, Xuanwu.

**Transportation:** Bus routes 17, 20, 36, or 54 to Xiannongtan Station.

**Telephone:** 63172150, 63045608

**Website:** <http://www.beijingmuseum.gov.cn>

**The National Art Museum of China (NAMOC)**

**Features:** The National Art Museum of China (NAMOC) is a national museum dedicated to the collection, research and exhibitions of modern and contemporary artistic works in China. The museum houses more than 100,000 pieces of various collections, most of which are creations around the establishment of new China. Some collections are masterpieces from the late Ming Dynasty, the Qing Dynasty and the early Republic of China.

**Hours:** 09:00~17:00 (last entry: 16:00)

**Admission:** 20 yuan

**Location:** 1 Wusi Street, Dongcheng District

Transportation: Bus routes 111, 103, 104, 108, 814, 846 and 420 to The National Art Museum Station

Telephone: 64017076

Website: <http://www.namoc.org/>

#### Beijing Art Museum

Features: This comprehensive art museum is located in the Wanshou Temple on Suzhou Street in Haidian. It portrays the essence of Chinese ancient art in from aspects, and has been called the “bright pearl of Chinese arts.”

Hours: 09:00~16:00 (closed on Mondays)

Admission: 20 yuan; 10 yuan for students

Location: Wanshou Temple, Suzhou Street, Haidian District

Transportation: Bus routes 323, 374, 817, or 811 to Wanshou Temple Station. The museum is on the east side of the road.

Telephone: 68413380/68419391

#### Geological museum of China

Features: This is China's largest and earliest-established comprehensive earth-science museum, as well as the largest comprehensive earth-science museum in all of Asia.

Hours: 09:00~16:00 (closed on Mondays)

Admission: 30 yuan; 15 yuan for students

Location: 15 Xisi Yangrou Hutong, Xicheng District

Transportation: Bus routes 13, 22, 101, 102, 103, 105, 109 and 808 to Xisi Station.

Telephone: 66557858

Website : <http://www.gmc.org.cn/>

#### Nationality Culture Palace Museum

Feature: Is a building of unique model and intense nationality style, it includes 30,000 historical, regional and ethical cultural-relics of minority nationalities as well as over 200 kinds of Beiyue lection in Devanagari.

Hours: 09:00~16:00

Admission: 5 yuan

Location: No 49, Fuxingmen Inner Street, Xicheng District

Transportation: Bus routes 7,10,15,61 to Nationality Culture

Palace Station. The museum is on the north side of the road.  
Telephone: 66062232/66016806

#### Beijing Folk Arts Museum

Features: This museum is the only state-run museum for folk arts in Beijing. Different types of exhibitions are frequently held here to introduce traditional Beijing folk arts. Moreover, various activities are usually organized to celebrate the Spring Festival, Dragon-boat Festival, Mid-autumn Festival, Double-ninth Festival and many other traditional festivals.

Hours: 09:00~16:00 (closed on Mondays)

Admission: 10 yuan; 5 yuan for students

Location: 141 Chaoyangmen Outer Street

Transportation: Bus routes 101, 109, 110, 112, 750, 813, 846, 855 and 858 to Shenlujie Station

Telephone: 65510151 /65514148

Website: <http://www.dym.com.cn/>

#### National Palace Museum

Features: This imperial palace from the Ming and Qing dynasties was originally called the Forbidden City and is currently China's largest and most complete complex of ancient architecture.

Transportation: Bus routes 1, 4, 20, 52, or 57 to Tian'anmen Station, walk through Tian'anmen Gate and Ruimen to reach Wumen (the front gate); routes 101, 103, or 109 to Shenwumen Station (the rear gate).

Location: 4 Jingshanqian Street, Dongcheng.

Hours: 08:30~16:00 each day; ticket sales halt at 15:30. The museum is open all year around.

Telephone: 65131892

#### **Beijing's Hutongs**

Friendly tips: (1) Beijing is characterized by the hutong, a kind of ancient alleyway. There are thousands of hutongs in Beijing, most of which were formed in the Yuan, Ming and Qing dynasties.

At present, hutong tourism follows two routes, one in the

south and one in the north. Hutongs on the south route are concentrated around Qianmen; most were houses of common people in the Ming and Qing dynasties, so they are comparatively narrow. Hutongs on the north route are clustered in the neighborhood of Shichahai (Houhai); the grand homes of Beijing's aristocracy can be found here.

(2) When visiting a hutong, do not forget to look around a siheyuan (4-sided courtyard home). Beijing's, siheyuans are tranquil and full of an intense sense of real life. Yards are square and nicely sized. In the yards are arrangements of stones and flowers, with miniature gardens of flowering crabapples (haitang) and pomegranates the preferred choices. In addition, large vats of goldfish are believed to bring people good luck. Siheyuan truly is an ideal living space where one can be fully immersed in the nature, making it a top choice for modern people.

(3) Open corridors divide the courtyard into several spaces of different sizes without cutting any space off completely. These spaces bleed into each other, creating multiple layers of real and imagined scenery, of light and shadow, creating a space well-suited to everyday life.

(4): Traveling through the hutongs by traditional three-wheeled cycles adds another dimension to the experience.

### **Tourism routes of Siheyuans and Hutongs in Beijing**

Setting off from the north gate of Beihai Park on a traditional 3-wheel cycle (2 persons per vehicle), the guide will take you to the first station--the Bell Tower. Leaving the Bell Tower, your carriage will pass the hutongs, traveling along Shichahai until Yingding Bridge. From there, you can wander on foot through hutongs that are brimming with folk flavor, all the while listening to your guide explanation about the cultural significance of hutongs and siheyuans. Entering the courtyards of ordinary residents, you can gain an understanding of local habits and customs.

Friendly tips: (1) It takes about two and a half hours to complete the journey.

(2) Reservation hotline for the hutong tour: 84634451,

84634452.

(3) Nan Luoguxiang and Guozijian are also very popular with tourists.

## Top Destinations

### Tian'anmen Square

Located in the heart of the city, the square stretches 880 meters from south to north and 500 meters from east to west. Covering an area of 440,000 square meters, it is the largest square in the world. Each day thousands of tourists arrive for sightseeing, touring and photography. National Day, when it is decorated with thousands of fresh flowers and fountains, is when the Square is at its most beautiful time.

Telephone: 65243322.

Transportation: Bus route 22 from the East Gate to Qianmen Station.

### Palace Museum (gugong)

Also called Forbidden City, this was the center of power for the last two feudal dynasties of China--the Ming and the Qing. In total, 24 emperors in succession lived in the palace. The Palace Museum is currently the largest and most complete wooden palace complex in history. It is located at the center of China's Imperial capital - Beijing, and covers an area of 720,000 square meters. Surrounded by a tall wall and a 52-meter-wide moat, the palace contains 8704 rooms of every description. It is said that it took hundreds of thousands of workmen and millions of labors 15 years to construct the Imperial Palace. The museum is luxuriant - grand in scale, austere in layout, and exquisite in architectural composition. It holds an abundance of rare treasures that embody the characteristics of ancient Chinese architecture, culture and the arts.

Telephone: 85111576/85111567.

Transportation: Bus route 810 from the East Gate goes direct.

### The Great Wall

The Great Wall lies in the north of China, stretching from Shanhai Pass in the east to the Jiayu Pass in the west. Altogether 6,700 kilometers long, it is also known as the ten thousand-li great wall. The Great Wall was originally built

during the Spring & Autumn (Chunqiu) and Warring States (Zhan guo) periods more than 2,000 years ago as separate walls that were connected together after China was united in the Qin dynasty. Since then, construction of the Great Wall was sustained for over 2,000 years. Along the wall are hundreds of gates and passes, as well as thousands of lookout towers and beacon towers, breaking the wall's monotony; the alternating highs and lows lend the wall a ruggedness that is full of artistic charm.

Badaling Great Wall in Yanqing County can be reached by the 919 bus.

Telephone: 69121383, 69121617.

Mutianyu Great Wall in Huairou District can be reached by the #6 tourist bus or the special 916 line at Dongzhimen.

Telephone: 61626022.

Simatai Great Wall in Miyun County can be reached by the #12 tourist bus.

Telephone: 69031051, 69035022.

Juyong Pass Great Wall in Changping District can be reached by the #1 tourist bus, the #4 tourist bus, or the 919 bus.

Telephone: 69771665.

### **Ming Tombs**

These tombs, located in the basin under the Tianshou Hill in Changping County, belong to 13 emperors from the Ming dynasty,. Among the tombs, the most famous are Changling and Dingling. The impressive palaces and majestic atmosphere of Changling, the ancestor tomb among the 13, is located at the heart of the tomb area.

Telephone: 60763388 (Changling), 60761424 (Dingling)

Transportation: Bus route 919 from the East Gate to Changping, transfer to the 314 bus to Dingling or Changling.

### **The Summer Palace**

Located at 19 Xinjiangongmen Road, the Palace was formerly a royal garden and imperial dwelling during the Qing dynasty. It consists of Longevity Hill and Kunming Lake, covering a total area of 290.8 hectares, of which three

quarters is water. Famous scenic spots include the Long Corridor, and the 17-Arch Bridge. As a world famous royal garden, the Summer Palace is graced with beautiful scenery, elegant garden art and exquisite historical artifacts.

Telephone: 62881144 ext. 611 or 209

### **Yuanmingyuan (The Old Summer Palace)**

Located at 28 Qinghuaxi Road. Originally built circa the 46th year of Kangxi's reign (1707), Yuanmingyuan comprises Yuanming Garden, Changchun Garden and Yichun Garden, covering a total area of 350 hectares. A masterpiece of Chinese architectures and gardens, Yuanmingyuan is valued as the "Garden among Chinese." In its prime, it contained an abundance of precious artwork and books which were plundered and set ablaze in October, 1860, by Anglo-French forces. Later the gardens were subject to long-term theft and destruction, leaving them in ruins. In mid-autumn, Yuanmingyuan is a preferred place to view the moon.

Telephone: 62551488.

### **The Temple of Heaven**

This temple, the largest surviving altar complex in China, was formerly a place where emperors in the Ming and Qing dynasties went to offer sacrifices to heaven for good harvests. The Temple of Heaven is famous for its strict architectural layout, unique building structure, and magnificent building decoration. Covering a total area of 2.7 million square meters, it is divided into the Inner Altar and Outer Altar. The Main Buildings are in the Inner Altar on the north-south axis. At the southern end are the Circular Mound Altar (Huanqiu tan) and the Imperial Vault of Heaven (Huang qiongyu); at the northern end are the Hall of Prayer for Good Harvests (Qinian dian) and the Hall of Imperial Zenith (Huangqian dian). The southern and northern structures are connected by a corridor called the Red Stairway Bridge (Danbi qiao). In the outer altar, verdant cypresses surround the inner altar, increasing the grandeur and magnificence of the main buildings. The Echo Wall, 3-tone Stone, and Dialog Stone were constructed

under principles of acoustics, displaying the advanced state of ancient Chinese architecture.

Telephone: 67028866-8271.

Transportation: Bus route 22 from the East Gate to Xisi, transfer to the 814 bus to the South Gate of the Temple of Heaven.

### **Marco Polo Bridge (Lugou Qiao)**

The bridge sits on the Yongding River in Lugouqiao Town, Fengtai District. Originally built in the Jin dynasty, it is almost 810 years old and is the oldest surviving stone arch bridge in Beijing. Yongding River was formerly called Lugou River, after which the bridge is named. In the stele pavilion at the east end of the bridge stands a white-marble stele on which Emperor Qianlong inscribed four Chinese characters: Lu Gou Xiao Yue (Lugou dawn moon). The stele is one of the eight scenic spots of Yanjing (another name for Beijing). In the travel diary of the Italian traveler Marco Polo, Lugou Bridge is praised as "the world's best, most unique bridge." East of the bridge is Wanping County, a town established in the late Ming Dynasty to protect the capital. On July, 7, 1937, Lugou Bridge Incident took place here, igniting the war of resistance against Japan. Even now, bullet holes can be seen in the walls of the town. Wanping County has become a major historical commemorative site. In the northern part of town stands the Memorial Museum of the Chinese People's Anti-Japanese War and to the east is the Cemetery for the Martyrs of the Anti-Japanese War. The gate tower bears a memorial for the July 7th Incident and the Museum of Chinese Stone Bridges.

Telephone: 83894614.

Transportation: Bus route 38 from the East Gate to Changchun Road, transfer to the 964 bus to Marco Polo Bridge..

### **The Former Residence of Prince Gong (Gong Wang Fu)**

Gong Wang Fu is located on West Qianhai Street in Xicheng District. Out of all former princely residences, this one is the largest and best-preserved. The residence is divided into

mansions and gardens; the mansions cover an area of 3.1 hectares and consist of 3 parts: east, middle and west. Each section comprises multiple siheyuan, and behind these lies a 160-meter-long 2-storey ridged covered building. Behind the building lies the garden, which covers an area of 2.6 hectares. The structures here can also be divided into east, middle, and western sections. The garden contains scattered rock formations, artificial hills, winding corridors, pavilions, ponds, flowers and trees. Because the mansions and gardens are so grand and magnificent, the rooms and yards so winding and illusionary, and blue water flows across the entire scene, it has always been called the Rong Mansion and the Grand View Garden from the famous novel A Dream of Red Mansions.

Telephone: 66116050/66116051.

Transportation: Bus route 810 goes direct from the East Gate.

### **China Minorities Park**

China Minorities Park is located at 1 Minzuyuan Road. This park collects together traditional architecture, ethnic customs, songs and dances, arts and crafts, and ethnic food of China's minority peoples into one large-scale ethnic culture base. This is a major anthropological museum for the purpose of rejuvenating, preserving, displaying, and researching the culture, artifacts, and social life of China's 56 ethnic groups. The Ethnic Village in the northern section of the park contains areas for Tibetan, Hmong, Yi, Dong, Taiwan Aboriginal, Buyei, Korean, Hani, Dai, Va, Qiang, Daur, Jingpo, Ewenki, Oroqen, and Hezhen minorities. Within the park there is also the country's largest cast-iron statue, the Panlong waterfall, the sacred tree of Mr. Ali, and the Cangyuan cliff paintings. The southern part of the park includes large attractions like an ethnic museum and a sculpture plaza, as well as twenty ethnic villages. The structures are constructed life-size, and accurately portray the cultural heritage of each ethnic group. Beijing's China Minorities Park Museum is a completed project incorporated into the national Olympic plan. It is an important base for disseminating the "New Beijing, Great

Olympics" idea as well as the theme of "Human Olympics, Scientific Olympics, and Green Olympics."

Telephone: 62063647, 62063646.

Transportation: Bus route 921 from the East Gate, to Beichen Road.

## Olympic Venues

### **The National Stadium—The Bird’s Nest**

Located at the southern part of the Olympic Green in Beijing, the National Stadium has a floor space of 258,000 square meters. Its seating capacity amounts to 91,000, including 11,000 temporary seats. The venue hosted the opening and closing ceremonies of the Beijing Olympic Games and Paralympics Games, the track and field competitions, and the football finals. After the Olympics, the stadium has become a large-scale sports and entertainment facility for the residents of Beijing -- an architectural landmark and Olympic legacy.

Transportation: Bus route 939 from the East Gate, to West of Beichen Bridge Station.

### **The National Aquatics Center—the Water Cube**

Located at the Olympic Green, the National Aquatics Center is one of the most important venues of 2008 Beijing Olympics. It hosted the swimming, diving, and synchronized swimming competitions. Lying at the two sides of the north part of the center axis, the National Aquatics Center and the National Stadium fully present the image of Beijing as a famous historical and cultural city.

Transportation: Bus route 949 from the East Gate, to Walinankou Station.

## Parks

### **Longtan Lake Park**

Longtan Lake Park is located at 8 Longtan Road, Chongwen District. This park covers an area of 49.2 hectares, including 19.47 hectares of water area. The lakeshore is over 3,700 meters long; on the shore are weeping willows, while in the lake the water reflects the hills and sky like a mirror. The park is divided into 6 main scenic spots: Longyin Pavilion, sitting on the water, is unique among Beijing's garden pavilions; Longtan comprises 14 hills piling on each other and a 14.5-meter-high, 3-meter-wide waterfall against a vertical rock formation; the Longzi Stone forest (shilin) is piled with natural hills and steles. Here you can see the Chinese word long (dragon) written in 229 different styles (oracle-bone inscriptions, bronze inscriptions, Qin-seal script, and so on). The words were inscribed by famous calligraphers and personalities of the Shang, Qin, Zhou, Han, Jin, North Wei, Tang, Song, Yuan, Ming, and Qing dynasties as well as modern times; Longmen is the place where water enters the garden. From the "dragon gate" stone protrude a pair of dragon heads carved in white marble, and from the heads water is spouted out into a dragon pool surrounded by strange stones; Wanliu Hall is a garden of culture, containing not only powerful flying dragons but delicately carved small dragons as well.

Telephone: 67144336/67167319.

Transportation: Bus routes 6 or 807 to the Beijing Amusement Park Station.

### **Beihai Park**

Beihai Park is located at 1 Wenjin Street, Xicheng District, to the north of Zhongnanhai. The residential gardens for emperors during the Liao, Jin, Yuan, Ming and Qing Dynasties, it is known as being made up of "hills and pavilions for fairies". Situated in central Beijing, Beihai Park is one of the oldest and most authentically-preserved imperial gardens in China; with a history of nearly 1000 years, it

is a masterpiece of ancient Chinese gardening. The park occupies an area of 69 hectares, including a 39-hectare lake, and can be divided into 3 scenic spots: Qionghua Island, East Bank and North Bank. The garden, pavilions and towers are nestled amid the beautiful scenery of lakes and hills, grass and trees. The garden inherits ancient Chinese garden landscaping traditions and adopts advantageous techniques from around China, making it the perfect combination of the grandness of northern gardens and the graceful and restrained charm of private gardens in the South. To this fusion it adds the magnificence of imperial palaces and the venerability of religious temples. Integrating all these facets into one location, Beihai is a gem of the art of gardening.

Telephone: 64033225.

Transportation: Bus routes 5, 101, 102, or 814 to Beihai Station; the 111 bus goes to the back entrance of Beihai.

### **Jingshan Park**

Jingshan Park is located at 1 Wenjin Street, Xicheng District, behind the Imperial Palace. This was the forbidden garden of the emperors of the Yuan, Ming and Qing dynasties. Its five peak pavilions are the emblems of the park. The middle peak of Jingshan Hills measures 44.6 meters high (88.7 meters above sea level). The center of old Beijing, it was the highest place in the city at that time.

Telephone: 64038098.

Transportation: Bus routes 58 or 60 to East Jingshan Street; the 101 or 814 bus to the Palace Museum.

### **Zhongshan Park**

Located at 4 Zhonghua Road, Dongcheng District, west of Tian'anmen Square. Originally built in 1421 (the 19th year of the reign of Ming Emperor Yongle), it was an Altar of Land and Grain (sheji tan) for emperors in the Ming and Qing dynasties to offer sacrifices to the gods in charge of the ground and the five grains. In 1914, the Altar of Land and Grain was rebuilt into a park. It was initially called Central Park, but in 1928 it was renamed Zhongshan Park in memory of Mr.

Sun Zhongshan. The park covers a total area of 240,000 square meters, and many old trees surround the altar. Most of the trees are cypresses planted in Ming dynasty when the altar was built, making them over 570 years old. Outside the Southern Altar, seven cypress trees and “cypress-locust” trees were planted in the Liao and Jin era; they are of the most historic value.

Telephone: 66054594, 66055431.

Transportation: Bus routes 1, 2, 5, 20, 52, 22, or 54 to Zhongshan Park or Tian'anmen Square; subway or the 9 or 66 bus to the front gate of the park.

### **Xiangshan Park**

Located in the eastern piedmont of the West Hills in Haidian District, over 20 kilometers from Beijing proper. The peak of the park is Xianglu Hill, which rises 557 meters above sea level. Trees of all varieties number over 260,000, among which are more than 5,800 old or rare trees. The park's scenery is viewable year-round, and the Red Leaf Festival in the Autumn is particularly notable.

Telephone: 82590297, 62591264.

Transportation: Bus route 331 from the East Gate direct to Xiangshan.

## Amusement Parks and Others

### 798 Art Zone

798 Art Zone is located at Dashanzi, a place outside the 4th Ring Road, northeast of Beijing. It was originally the location of factories designed and built by the experts of former G.D.R. In recent years, these deserted factories have gradually been changed into an art district named 798 Art Zone. This Zone is characterized by its "Soho-style Art District" and "Loft lifestyle", which has received more and more attention from both China and abroad.

Address: Jiuxianqiao Road, Chaoyang District.

Transportation: Bus route Y104 from the East Gate, to Fangyuan Xili Station, then 405 to Dashanzi Lukounan.

### Happy Valley

Beijing Happy Valley offers over 120 items including more than 40 entertainment facilities, 50 cultural ecology scenic areas, 10 art performances, 20 theme games and many other fascinating items. Tourist can experience top entertainment equipment such as Crystal Wing Roller Coaster, Titan Truck's Apollo Wheel, etc. They can also enjoy the romance and mystery brought by Shangri-La Theme Park and Golden Mask Dynasty.

Admission: 160 yuan; 140 yuan for students. Sometimes you can get a ticket for only 100 yuan through certain online tour group.

Transportation: subway line 2 from Jishuitan Station to Sihui Station, then take a taxi to the Valley (about 15 yuan)

Image source: Happy Valley

### Shijingshan Amusement Park

Located at the south of Xishan Scenic Area, this park covers an area of 35 hectares. It is characterized by its Gothic Cinderella Castle, Arabic Restaurant, European-style blue bridge, Russian arch, etc. This park also has roller coaster, royal carrousel and many other fascinating entertainment facilities.

Admission: 6 yuan for entrance; 50, 70 and 100 yuan coupon tickets

Transportation: subway line 2 from Jishuitan Station to Bajiao Amusement Park Station

Image source: Qianlong Website

## Travel Agencies

China is a vast country with an abundance of resources. Should you wish to tour outside of Beijing, it is a good idea to consult with a travel agency.

Friendly tip: Select a relatively large-scale, formally-registered agency, and sign a contract with the agency before embarking on your tour.

China International Travel Service (Beijing)

<http://www.citsbj.com/>

Tel: 65150515

Head office of China Travel Service

<http://www.ctsho.com/china/index.asp>

Tel: 65593772/3835

Head office of China Youth Travel Service

<http://www.cytsonline.com/>

Tel: 58155888

# Academic Life

## Study

### **Study in the College of Chinese Language & Culture (CCLC)**

**Placement Tests:** Undergraduates and language students of College of Chinese Language & Culture should attend a placement test after registration. The test includes two parts, a written exam and an oral exam, and is usually carried out on the second or third day after your registration. You will be informed in writing of the specific time and place of the test when you register; your score, a main factor in determining which class you will be assigned to, and curriculum schedule will be published on the third day after the opening ceremony. You may check the class-grouping results on the website of the College of Chinese Language & Culture (<http://219.224.18.8/lxsmc/>). You may also check the results in the notice area of the lobby of No.1 International Student Dormitory.

**Purchasing Textbooks:** Textbook purchasing is usually arranged in the lobby in the First International Student Dormitory on the day before classes formally begin. Purchasing begins at 8:30 for students in classes 100~102 and at 13:30 for students in classes 201~402.

**Note:** If you plan on switching classes, please do not write words in the book; doing so will prevent you from exchanging them at no cost..

**Lead Teacher:** Each class of the College of Chinese Language & Culture is provided with a lead teacher. If you encounter issues concerning your studies, you may consult your lead teacher, or you may go to the CCLC office (B-305 of the Main Building) for assistance.

**Level Transfer:** The CCLC permits no transfers among classes in the same level. If you feel that your current level

is unsuitable for you, you may apply for a level transfer. Students who intend to transfer between levels may tell the lead teacher, who will take care of the relevant procedures at the Office. Transferring to a lower level requires no exam, but transferring to a higher level requires an exam. For the time and location of class-transfer exams, you may consult your lead teacher. Students who receive a level-transfer notice may go to the Resource Room (Room 107 of the 1st apartment) to exchange their books. Please notice that the level transfer date is arranged on the second week in new semester.

**Electives:** In the CCLC, electives include calligraphy, Chinese painting, Tai-chi, wushu, computer, Mandarin pronunciation correction, extensive Chinese, a second language, Chinese travel and geography, Chinese poem reading, translation, selective reading of Chinese ancient text, modern literature, Chinese history and culture, Chinese idioms, etc. Electives begin two weeks into each term; the cost for each course is roughly 400 to 600 RMB. Electives are an excellent way to learn about Chinese culture. Please be aware of the notices on electives so that you don't miss out.

**Classes:** Nine levels of classes are available at CCLC, numbered as follows: 100, 101, 102, 201, 202, 301, 302, 401, and 402. 101 stands for the first semester of grade one, 101 stands for the second semester of grade two, and so on. Suffix numbers “01, 02.....” following the class code indicate different classes of the same Chinese level.

**Level Skipping:** Language students whose marks are all over 90, or who have received at least 85 in special cases may apply to their lead teacher for permission to skip a level.

**Note:** Returning students applying for level skipping needn't attend level-transfer exams. Undergraduate students may not skip levels.

**HSK Exam:** Hanyu shuiping kaoshi (HSK) is a standardized

exam to test the Chinese proficiency of persons whose mother tongue is not Chinese (this includes foreigners, overseas Chinese, and minority individuals). The HSK score is a necessary part of application materials for students who wish to enroll in undergraduate, masters or doctoral courses in China. There are two types currently: old version and new version. The old version of HSK exams are divided into three levels: basic exams held twice a year, elementary to intermediate exams held four times a year, and advanced exams held twice a year. The new version of HSK exams are divided into three levels: basic, intermediate and advance ones. Students can apply for the old version of HSK in BNU Teaching Service Center (A-102 in Main Building). About one month before the exam, BNU Teaching Service Center and CCLC will post a notice in the board of office to inform students of the application and exam time. You may also browse the HSK website at <http://www.hsk.org.cn> to learn about the latest trends on HSK exams. Be sure not to miss your chance to apply. Besides above two HSK exams, Hanban also sets up a new HSK exam which is divided into a written form (from one to six levels) and an oral form (basic, intermediate and advanced level). Please visit <http://www.hanban.org/hanyukaoshi.php> for details.

**Extended Study:** In April and October of each year, the International Students Office conducts study-extension procedures for language students who are about to graduate but who still wish to continue their studies in BNU. Please take your student ID card and extension fee (300 RMB) to carry out the extension procedure in International Students Office.

### **Special Notice for Undergraduates**

**Undergraduate conference:** Held in the 2nd week of each semester. In the conference, administrative regulations and teaching plans are introduced, and marks and earned credits from the previous semester are checked. The conference offers substantial assistance to your studies, so you must be

sure to attend.

Credit Exams: After enrollment, standard undergraduates are placed in grade one, and are arranged into different classes according to their language levels. Students in classes 102 and above need to participate in and pass credit exams from level 101 up to the class they are enrolled in; undergraduates placed in classes 201~06 after enrollment should take part in the credit exams for levels 101 and 102. Transfer students who are distributed in classes 202 and above need to participate in and pass credit exams from level 201 up to the level they are enrolled in. Credit exams are held twice a year: exams for 101 and 102 classes are held during the second week of May; while those for 201 and 202 classes are held during the first week of December. Exams are purely written, and a passing grade is 60. Students who test 60 and higher are granted course credit.

Course Exemption: Undergraduates who wish to be exempted from certain courses should submit an exemption application to the college at the end of the term and take part in the exam of the course to which they have applied. Students scoring 80 or higher will be exempted from the course.

Language Practice: Undergraduates must attend at least two sessions of language practice during their four year tenure, and they must submit practice reports to the CCLC office before the end of the semester in which they conduct the practice. Reports must be at least 800 words long. Students who fail to submit the report on time will not receive credit for the language practice.

Bachelor's Degree: Students who have not yet obtained their bachelor's degree and who pass the advanced level of the HSK exam (level 9~11) within two years of graduation may apply for their bachelor's degree. Should they failed to obtain an advanced HSK certificate within two years, they may not apply for the degree.

**Graduation Thesis:** Students in the graduating class (early-graduation students included) should determine the theme of their graduation thesis at the beginning of their final semester. Twelve weeks are given to complete the paper. Only after finishing the paper and passing the oral examination will the undergraduate diploma be awarded..

**Transcripts:** Transcripts issued by the CCLC are in Chinese. If you need an English version, please go to the File Building (to the north part of Chemistry Building) for a translation.

### **Studying in Colleges or Departments other than CCLC**

Studying with Chinese students is an immensely precious life experience that deserves to be cherished. Make more Chinese friends – they will not only help you to learn more about China's local conditions and customs, but they can offer assistance in many areas, from note-taking to course selection. They will bring relaxation and enjoyment to your life at BNU; these international friendships will last after your graduation and will become a treasure that you can enjoy for the rest of your life.

**Registration:** Students in colleges or departments other than CCLC should take the Department Admission Notice issued each term by the International Student Office to the office of their college or department for registration. Students who do not register may not proceed with their studies.

**Online Course Selection:** For all undergraduates in BNU (except for students in CCLC), education follows a policy of online course selection, divided into two stages. The first stage, course-selection week, is usually arranged during the last one or two weeks of each semester. During the second stage, students may cancel, correct, or confirm their selections; this stage is usually arranged during the first one or two weeks of a semester. Students who fail to select courses online may not attend classes or exams, and may not obtain credits. Please browse the homepage of the

Teaching Service Center (<http://jwc.bnu.edu.cn/>) and that of the Educational Administration Network Management System (<http://sctl1.bnu.edu.cn/>) to obtain the latest information about online course-selection.

Notes: (1) When selecting courses, the student ID number on your student card issued by the International Student Office is required for undergraduate students.

(2) Each course has a seat limit. When the limit is reached, you may no longer select it, so plan your selections as early as possible in order to obtain a seat in your desired courses.

(3) Once selected, all courses require your attendance in lectures and exams; otherwise, you will not receive any credit. If you wish to cancel your selection, use the Internet to change your selection during the adjustment week.

(4) If the number of participants in a course does not reach the specified number, the course will be canceled and students who have selected the course may select other courses. After your selection, be sure to browse the latest news on the webpage of the Teaching Service Center to ensure that you do not miss your chance for re-selection.

(5) During course-selection week, some computer rooms will be opened by the Teaching Service Center for students to select their courses. You must have your student ID with you.. For more details please refer to the website of the Teaching Service Center.

(6) If you have any questions about course selection, you may consult the Teaching Service Center (Main Building, Room A-102. Telephone: 58803684)

Foreign Language course: A Foreign Language is not compulsory for international students other than those from the CCLC. Starting with sophomores (freshmen are excluded), students may take a language as an elective. To do so they must attend a placement test during the first week of the fall semester., and the test results will determine the corresponding level of your foreign-language course.

Overview of China: This course is compulsory for your

diploma. Students selecting this course must register in the College of Chinese Language & Culture during the first week of each Autumn semester.

Offices of each college/department: Students should go to the office of their college/department to discuss with their teachers issues concerning course selection, credit, and other problems. The following phone numbers and addresses are essential. Remember: Humanities offices are primarily in the Main Building.

#### **Address & telephone list of the each college/department**

College/department name	Location	Phone
College of Chinese Language & Culture	Room B305, Main Building	58800390
Faculty of Education	Room 310 in NO.3 Yard	58804098
College of Chinese Language & Literature	Room A704 & B718, Main Building	58807751/7993
School of History	Room B624, Main Building	58807995
College of Philosophy & Sociology	Room A801, Main Building	58807792
School of Political Science & International Studies	Room B411, Main Building	58808319
School of Law	Room B410, Main Building	58802748
School of Economics and Business Administration	Room B513, Main Building	58806890
School of Foreign Languages & Literatures	Room 320, 4th Teaching Building	58808021
College of Art & Communication	Room 422, Art Building	58809248
College of Mathematical Science	Educational Administration Office, on the 1st floor or the 8th Teaching Building	58807763
Department of Physics	Room 127, 10th Teaching Building	58808030
College of Chemistry	Room 120, Chemistry Building	58807673
Department of Astronomy	Room 227, 10h teaching building	58807832
School of Geography	Room 360, Biology/ Geography Building	58807658
Environmental School	Room 205, Environment-Science Building	58802989

College of Life Sciences	Room 123, Biology/ Geography Building	58809898
College of Information Science & Technology	Room 301, Electronics Building	58808416
Psychology School	Room 501, Yingdong Building	58808866
College of P.E. and Sports Science	Room 129, in Gym Building	58807842
Department of Material Science & Engineering	Southern Yard of BNU	58806220
School of Management	Room Main Building, A511	58805543/2806
College of Resources Science & Technology	Room B617, Science and Technology Building	58808405

**Discipline:** BNU observes strict discipline. All students must abide by all the regulations to finish their studies smoothly.

**Asking for Leave:** If you are to be absent for more than 3 days due to illness or accident, you must obtain a leave note from either website ([www.bnulxsh.com](http://www.bnulxsh.com)) or the International Students Office. Only after the note is signed by the principal of your college/department and returned to the Office does the leave note take effect.

**Attendance Check:** Don't skip class! If your absences amount to one third or more of your total class hours, you will be deprived of the right to take part in the final exam. Your final score will be 0, and, according to the regulations of Student Status Management, you will be charged fees to retake the course.

**Absences:** Never be absent without reason! Students whose absences total 50 class hours or more will be dismissed. Opportunities to study deserve to be cherished – study hard and improve yourself!

**Exams:** Advanced exams are not permitted by BNU. In general, students who miss exams may not take part in make-up exams unless their reasons are extraordinary, in which case they must apply to their college/department for permission to attend a make-up exam. Otherwise, a score of 0 will be assigned.

## Libraries

**BNU Library:** Located at the heart of BNU, north of the Main Building and just across the road from Xinsong Apartments. Its scale and collection size rank it among the top few Chinese universities.

Hours for the general library are 7:00~22:00; hours for each reading room are published in the library.

Note: Books in the BNU Library's collection are precious and deserve safekeeping. If books that you have borrowed are lost or damaged, you must pay compensate of 5-20 times the listed price. When you leave the university upon graduation or for another reason, remember to return your library card to retrieve your deposit.

**CCLC Reference Library:** Located in Room 107 of No.1 International Student Apartment. This library features an abundant collection of books on Chinese teaching. It also offers for sale Chinese teaching materials and listening tapes. The library is open to all international students on campus.

Borrowers' tip: You may apply for a library card with your student ID card and a 100 RMB deposit, For more details, consult the Reference Library directly.

Hours: 8:00~11:30, 14:00~17:30; Monday to Friday.

### **National Library of China**

The National Library of China is China's center for bibliographic information and the online information center for the nation's libraries. Works collected in the library amount to 24.11 million items, 5th among the libraries in the world and first in Asia. The 645 bus leaves from the East Gate and goes directly to the National Library station.

Address: 33 South Zhongguancun Street,Haidian

Zip code: 100081

Telephone: (+86 10) 88545426, 88545360

Website: <http://www.nlc.gov.cn>

E-mail: [webmaster@nlc.gov.cn](mailto:webmaster@nlc.gov.cn)

Hours: 9:00~21:00 from Monday to Friday; 9:00~17:00 on

weekends (open on legal holidays).

### **Capital Library**

The Capital Library is located in Chaoyang District near Dongsanhuan Road. Transportation is convenient: you can take the 300, 730, 830, or 28 bus to the Capital Library station.

Address: 88 South Dongsanhuan Road

Zip code: 100021

Telephone: 67358114

Fax: 87315754

Website: <http://www.clcn.net.cn/>

E-mail: [bangong@clcn.net.cn](mailto:bangong@clcn.net.cn)

Hours: 9:00~19:30

# Visas and Residence

## General Info about Visas and Residence

Valid passports and visas are your legal certificates for your residence in China. Please treat them with the importance they deserve. The following are solutions to some problems that you may encounter.

1. What kind of passports and visas are needed for my study in China?

A: An ordinary passport is OK; there are 2 kinds of visa available:

(1) Study-permit Visa (X-visa), applicable for international students staying at least one year .

(2) Visitor Visa (F): applicable for international students staying less than one year

Holders of other visas should switch to a study visa as soon as possible.

2. My visa is to expire. What should I do?

A: Please pay attention to your validity period of your visa. Students who do not understand their visa's validity should take your passport to consult with the teachers in the International Students Office. Illegal residence in China may lead to a fine of 500~5,000 per day or even expulsion from the country.

For this reason, you must go to the office to apply for renewal of your visa before it expires. The following materials are necessary for application:

(1) Your valid standard passport;

(2) A recent 2.5 inch-length, bare headed front-view photo on a white background;

(3) Valid Registration Form of Temporary Residence;

(4) Proof of insurance

Application procedure:

After applying for the Visa and Residence Application Form, you may go to the Exit-and-Entry Administration Division of the Beijing Municipal Public Security Bureau in two days, or you may entrust the international-student office to handle it

on the same day.

3. How can I take care of the Registration Form of Temporary Residence ?

A: If you live in apartments on campus or hotels off campus, you can take your passport to the service counter to apply for the Registration Form of Temporary Residence. If you rent private accommodation, you must submit the Registration Form of Temporary Residence that is provided by the local police station. When registering at your residence (which should do within 24 hours of moving in), you must register your passport and the residence booklet of the landlord at the local police station.

If you go outside of Mainland China and back again, you need to apply for a new Registration Form of Temporary Residence. If your address changes or the valid period of your Registration Form of Temporary Residence expires, please get the new legal residence certificate and provide it to International Students Office within three days. After that, you should complete the change procedure in Exit-Entry Administration of the Beijing Municipal Public Security Bureau within ten days. After you extend or renew your visa, please get the Registration Form of Temporary Residence within 24 hours, otherwise you will be fined.

Students living off campus who cannot provide proof of legal residence will be unable to have any procedures related to their visa processed at the Exit-and-Entry division of the PSB.

4. If I need to suspend my studies, transfer to another university, or quit my studies, need I change my visa?

A: When international students apply for withdrawal from school, transfer, are suspended, or are dismissed from the university, they must change their visa class. That is, the original visa is canceled, and they receive a new L-visa, valid for 15 days.

5. What can I do if my passport is lost?

A: If you unfortunately lose your passport, you have to do the following:

(1) Call the police as soon as possible, and apply for proof of property loss at the local police station;

- (2) Go to the International Student Office to obtain proof that you are a student as well as a description of how you lost your passport;
- (3) Go to the Exit-and-Entry Administration Division of the Beijing Municipal Public Security Bureau to obtain a proof of passport-loss, and file papers to announce your loss in the newspaper.
- (4) Go to your embassy in China to apply for a new passport:
- (5) After getting your new passport, apply for Registration Form of Temporary Residence
- (6) Go to the International Student Office to obtain the proof of Residence Permit Loss and go to the Exit-and-Entry Administration Division of the Beijing Municipal Public Security Bureau to publish the loss proof in newspaper (only for students who hold a residence permit);
- (7) Take your passport, Registration Form of Temporary Residence, one 2-inch photo, and visa fee to the International Student Office to apply for Visa and Residence Application Form;
- (8) Go to the Exit-and-Entry Administration Division of the Beijing Municipal Public Security Bureau and apply for the new visa.

Since the procedures are very complicated, please take good care of your passport!

#### 6. If I change my passport, what should I do?

Please go to the International Students Office to apply for changing your passport within 10 days once you get your new passport and go to the Exit-and-Entry Administration Division of the Beijing Municipal Public Security Bureau for the changing procedure. Otherwise, you will face a fine.

#### 7. What can I do if my family wants to come to China with me?

A: If foreign spouses, parents (whose children are under 18 years old), or children who are not older than 18 years old are to come to China to visit you or accompany you, they should hold L-visas. The Residence Permit is marked on the visa. If the residence permit expires, you may apply to the Exit-and-Entry Administration Division of the Beijing Municipal Public

Security Bureau for a zero-entry (i.e. extension), one, or two entry L-visa valid for 6 months, or a multiple-entry L-visa valid for one year. Application times are not limited, but the validity may not exceed the validity of your student visa or residence permit. Applicants for the L-visa must attend an interview and provide the following material:

- (1) Valid passport and L-visa of the family member of the student;
- (2) Valid standard passport of the student as well as the original or photocopy of his effective visa;
- (3) Completed Visa and Residence Application Form;
- (4) A recent front-view, bare-head, 2.5-inch photo with white background;
- (5) Official letter of the International Student Office
- (6) Foreign spouses should provide proof of marriage; foreign parents or children should provide proof of kinship (Note: related documentation presented by overseas organizations should pass authentication with Chinese consular posts or embassies in foreign countries);
- (7) Proof of Registration Form of Temporary Residence of the family member and of the international student.

After applying for the Visa and Residence Application Form, you may go to the Exit-and-Entry Administration Division of the Beijing Municipal Public Security Bureau in two days, or you may entrust the international-student office to handle it on the same day.

Notice: Please refer to the Foreigner Visa Standard fee as follows. Please visit <http://www.bjgaj.gov.cn> to check the updating information.

#### **Standard Fees for Countries Practicing Fee Reciprocity (RMB)**

	Country	Single Entry	Dual Entry	Multiple Entry, 6 months
1	Kazakhstan	439	604	853
2	Uzbekistan	414	621	828
3	Romania	420	630	840
4	Iran	400	600	800

5	Ethiopia	835	1125	1416
6	Angola	414	621	828
7	D.R. Congo	662	993	1324
8	Gabon	512	648	860
9	Cameroon	480	768	1024
10	Côte d'Ivoire	432	640	848
11	Belarus	497	745	993
12	Modova	455	662	869
13	Ukraine	414	621	828
14	United Kingdom	469	704	939
15	Panama	579	1200	1655
16	Brazil	606	865	1197
17	Bolivia	414	621	828
18	Ecuador	414	621	828
19	United States	940	940	940
20	Venezuela	507	774	1032
21	Chile	429	644	858

RMB Fee Standard for Non-Reciprocal Countries	
Fee Type (Visa)	Fee Standard (RMB)
0 Entry, one-time visa	160
Dual entry	235
Half-year, multiple entry	425
One-year to Five-year (inclusive) multiple entry	635
Change visa type	160

Documentation Fees for Foreigners	
Fee Type (Residence Certificate)	Fee Standard (yuan)
Less than one year (per person)	400
One year to three years (per person)	800
Three years to five years (per person)	1000

### Commonly Used Addresses and Telephone Numbers

(1) The Exit-and-Entry Administration Division of the Beijing Municipal Public Security Bureau

The Exit-and-Entry Administration Division of the Beijing Municipal Public Security Bureau is the government organization that has exclusive control over the entry, exit and residence of foreigners.

Address: 2 East Andingmen Street, Dongcheng District (east of Lama Temple)

Hours: Monday to Saturday (except legal holidays): 9:00—17:00

Process duration: seven business days from acceptance

Consultation telephone (automatic 24-hour service): 84020101

Website: <http://www.bjgaj.gov.cn>→online business→foreigner→the Exit-and-Entry Administration Division

Transportation:

1. Taxi: About 15 RMB one way

2. Bus routes:

Bus routes 22 (Mudanyuan--Qianmen), 38 (Mudanyuan--Liuliquiao), or 618 (Huilongguan--Yuetan) at the Tieshizi Fen Station at the East Gate of BNU, to the Xinjiekou crossroads (3 stations), transfer to the 206 or 800 bus to the Beixiao Street crossroads (4 stations).

(2) Beijing International Travel Healthcare Center Haidian Clinic

Address: 10# Dezheng Road, Xibeiwang town, Haidian District

Office Hour: 8:30~11:00 Monday to Friday

Notice

1. Please bring passport, one two-inch color photo,

2. No breakfast,

3. Student should take admission notice or student ID card to enjoy the student standard fee.

Tel: 010-82403675

Bus Routine:

Take subway line 13 to Xi'erqi Station and change to No 333 bus to Xialinyuan Station. Going to the west direction about 150 M, you can see a grey building with a sign with “中国检验检疫” above, the center is on the first floor of this building.

(3) Haidian Public-Security Branch, Beitaipingzhuang Police

Station

Address: 66 Wenhuiyuan, Haidian District.

Telephone: 010-62211011; 62264110; 62250011

(4) Xicheng Public-Security Branch, Dewai Police Station

Address: 138, Ande Road, Xicheng District, (zip code: 100011).

Telephone: 010-62014224; 82013821

(5) Haidian Public-Security Branch, Dongsheng Police Station

Address: 22, Chengfu Road, Haidian District, (zip code: 100085).

Telephone: 010-62317177; 62311235

(6) Chaoyang Public-Security Branch, Nanhu Police Station

Address: Building 238, Nanhu Middle Garden, Chaoyang District (zip code: 100102)

Telephone: 010-64703003